

I. Call to Order – Mayor Dave Pitman

II. Roll Call:

\_\_\_ Murray \_\_\_ Meadows \_\_\_ Leeper \_\_\_ Honeycutt \_\_\_ Blumanhourst

III. Pledge of Allegiance

IV. Approval of July 5, 2016 Regular Meeting Minutes

*Action:* Motion to approve the July 5, 2016 minutes.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Vote:* \_\_\_\_\_

V. Discussion and Approval of Appropriations

*Action:* Motion to approve the appropriations.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Vote:* \_\_\_\_\_

VI. Determination of Agenda Additions

VII. Public Comments (*Please limit comments to 5 minutes*)

VIII. Requested Appearances

**Captain Mark Thompson** to discuss SHPD community dialogue meetings set for July 27

**Garth Herrman**, Gilmore and Bell

IX. Ordinances, Resolutions and Action Items

a. Consideration of Exhibits A-D regarding Prairie Ridge Addition Phase 2 assessments

**ACTION:** Motion to (approve/deny/table) Exhibits A-D regarding the Prairie Ridge Addition Phase 2 assessments and establish August 1, 2016 at 7:00 PM to meet for the purpose of hearing any and all written or oral objections to the respective assessments set forth therein.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Vote:* \_\_\_\_\_

b. Consideration of **A CHARTER ORDINANCE EXEMPTING THE CITY OF SOUTH HUTCHINSON, KANSAS, FROM THE PROVISIONS OF K.S.A. 15-201 AND FROM THOSE SECTIONS OR PORTIONS OF SECTIONS OF L. 2015, CHAPTER 88, SECTION 71, WHICH ARE IN CONFLICT WITH THIS CHARTER ORDINANCE, RELATING TO THE ELECTION OF OFFICERS, THEIR TERMS OF OFFICE, TRANSITIONS TO NOVEMBER ELECTIONS, THE FILLING OF GOVERNING BODY VACANCIES, AND NOMINATION PETITIONS; AND, PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS ON THE SAME SUBJECT; AND REPEALING CHARTER ORDINANCES NO. 1 AND 4.**

**ACTION:** Motion to (approve/deny/table) Charter Ordinance 16 and authorize the Mayor to sign.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Vote:* \_\_\_ Murray \_\_\_ Meadows \_\_\_ Leeper \_\_\_ Honeycutt \_\_\_ Blumanhourst

X. **Discussion Items**

- a. Community Center
- b. Street Surfacing

XI. **Reports**

- a. Mayor & Council Members
- b. City Attorney
- c. City Administrator

XII. **Adjournment**

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Vote:* \_\_\_\_\_

I. **Call to Order – Mayor Dave Pitman**

II. **Roll Call:**

X Murray      X Meadows      X Leeper      X Honeycutt      X Blumanhourst

III. **Pledge of Allegiance**

IV. **Approval of June 20, 2016 Regular Meeting Minutes**

*Action:* Motion to approve the June 20, 2016 minutes.

*Motion:* Meadows      *Second:* Leeper      *Vote:* 5-0

V. **Discussion and Approval of Appropriations**

*Action:* Motion to approve the appropriations.

*Motion:* Murray      *Second:* Meadows      *Vote:* 5-0

VI. **Determination of Agenda Additions**

VII. **Public Comments** (*Please limit comments to 5 minutes*)

James Lowe with Concerts for a Cause was present to talk about his organization to help non-profits to raise funds.

*Action:* Motion to approve the use of a city venue sometime late August.

*Motion:* Leeper      *Second:* Murray      *Abstained:* Meadows      *Vote:* 4-0

VIII. **Public Hearing**

Mayor Dave Pitman opens the public hearing

A public hearing considering the issuance of Industrial Revenue Bonds for Sun Valley, Inc in an amount not to exceed \$5,250,000 for the construction of warehouse facility.

*ACTION:* Motion to close the public hearing.

*Motion:* Leeper      *Second:* Meadows      *Vote:* 5-0

**Consideration of A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF SOUTH HUTCHINSON, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE CONSTRUCTION OF A WAREHOUSE FACILITY LOCATED IN SAID CITY; AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS.**

*ACTION:* Motion to approve Resolution 16-537 and authorize the Mayor to sign.

*Motion:* Meadows      *Second:* Honeycutt      *Vote:* 5-0

**IX. Ordinances, Resolutions and Action Items**

- a. Consideration of **AN ORDINANCE AUTHORIZING THE CITY OF SOUTH HUTCHINSON, KANSAS TO ISSUE ITS TAXABLE INDUSTRIAL REVENUE BONDS, SERIES 2016A AND SERIES 2016B (SUN VALLEY, INC.) FOR THE PURPOSE OF THE CONSTRUCTION OF A WAREHOUSE FACILITY; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH.**

**ACTION:** Motion to approve Ordinance 16-872 and authorize the Mayor to sign.

**Motion:** Meadows                      **Second:** Leeper

**Vote:** X Murray      X Meadows      X Leeper      X Honeycutt      X Blumanhourst

- b. Consideration of a revision to the City Personnel Policy section regarding Firearms in the Workplace.

**ACTION:** Motion to approve the revision of the City Personnel Policy section regarding Firearms in the Workplace.

**Motion:** Honeycutt                      **Second:** Blumanhourst                      **Vote:** 5-0

**X. Discussion Items**

- a. Community Center Remaining Items

**Action:** Motion to approve the City Administrator to purchase tables and chairs for the Community Center not to exceed \$10,000.

**Motion:** Meadows                      **Second:** Blumanhourst                      **Vote:** 5-0

**Action:** Motion to approve the City Administrator to purchase appliances for Community Center not to exceed \$5,000.

**Motion:** Honeycutt                      **Second:** Meadows                      **Vote:** 5-0

- b. 2017 Budget Presentation

**XI. Reports**

- a. Mayor & Council Members
- b. City Attorney
- c. City Administrator

**XII. Adjournment**

**Motion:** Murray                      **Second:** Blumanhourst                      **Vote:** 5-0

**Invoice Approval List  
July 18, 2016**

<b>Gen Gov</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-101-5001	Insurance Premium	Vision	\$13.16
101-101-6000	Gas service	Kansas Gas	\$33.99
101-101-6000	Cable for TV	Cox	\$16.78
101-101-6002	Blanket Policy	CAN Surety	\$32.50
101-101-6002	Garage sale ad	Hutchinson News	\$450.00
101-101-6003	Pest control	Orkin	\$23.00
101-101-6004	Cleaning contract	Service Master	\$279.00
101-101-6005	Cell phone	Verizon	\$107.85
101-101-7000	Files, labels	Office Plus	\$88.31
101-101-7001	Mileage-Matt/Denise	Petty Cash	\$96.12
101-101-7002	Water	Culligan	\$20.95
101-101-7004	Register of Deeds	Petty Cash	\$30.00
101-101-7004	Subscription	Hutchinson News	\$130.00

**\$1,321.66**

<b>Police</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-102-5001	Insurance Premium	Vision	\$130.00
101-102-6000	Gas service	Kansas Gas	\$71.96
101-102-6000	Cable for TV	Cox	\$20.98
101-102-6003	Pest control	Orkin	\$80.15
101-102-6004	Cleaning contract	Service Master	\$498.00
101-102-6005	Cell Phones	Verizon	\$465.59
101-102-6008	Repair lighting	Phoenix Electric	\$116.00
101-102-7002	Water	Culligan	\$32.75
101-102-7005	Shipping	Joy's	\$31.91
101-102-7006	Check balance	Tom & Dan's	\$48.00
101-102-7006	Floor mats, filters	Carquest	\$256.61
101-102-7009	Shirts	Chief	\$71.53

**\$1,823.48**

<b>Street</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-103-5001	Insurance Premium	Vision	\$63.11
101-103-6000	Gas service	Kansas Gas	\$40.70
101-103-6003	Uniform Cleaning	Unifirst	\$130.02
101-103-6005	Cell Phones	Verizon	\$73.97
101-103-7003	Diesel	Ramsey	\$1,844.85

**\$2,152.65**

<b>Fire</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-104-6000	Gas service	Kansas Gas	\$33.99
101-104-6000	Cable for TV	Cox	\$10.49
101-104-6004	Drug test	Hutchinson Clinic	\$50.00
101-104-6005	Cell Phones	Verizon	\$205.00
101-104-6014	Reimburse book cost	Lucas Foster	\$227.19
101-104-7002	Cylinder rental	Airgas	\$32.51
101-104-7002	Water	Culligan	\$38.45
101-104-7002	Battery	Midwest Electronic	\$29.89
101-104-7002	Fuses	Rose Motor	\$14.87
101-104-7002	Lights, contact cleaner	Sunflower	\$56.37
101-104-7004	Gloves	Airgas	\$133.40
101-104-7009	Shirts	Navrats	\$333.50

**\$1,165.66**

**Invoice Approval List  
July 18, 2016**

<b>Park</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-105-6000	Trash removal	Stutzman	\$235.72
101-105-6000	Phone service	Verizon	\$42.54
101-105-6000	Electric	WESTAR ENERGY	\$369.78
101-105-6000	Gas service	Kansas Gas	\$48.05
101-105-6002	Connect pump	Phoenix Electric	\$128.38
101-105-6004	Cleaning contract	Service Master	\$115.00
101-105-7002	Blade	Wichita Tractor	\$49.54

**\$989.01**

<b>Court</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-106-6004	Inmate Care	Correct Care	\$18.00
101-106-6004	Inmate Care	Hutchinson Regional	\$401.05
101-106-6004	Retrievals	Underground	\$14.20
101-106-6004	Animal care	Prairie Vista	\$43.50
101-106-6015	Court fees to State	Kansas State Treasurer	\$886.50
101-106-6018	Court Appointed Attorney	Shawnah Corcoran	\$600.00
101-106-7004	Receipt printer	Advantage Computer	\$425.00
101-106-7004	Cartridges, envelopes	Office Plus	\$153.58

**\$2,541.83**

<b>Code Enf</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-107-6005	Cell Phones	Verizon	\$97.87
101-107-7000	Notebook, pens	Office Plus	\$19.84
101-107-7001	Meals	Petty cash	\$20.00
101-107-7009	Polo shirts	D'S Duds	\$133.00

**\$270.71**

<b>Econ Dev</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-108-6004	Landscaping	Sallee	\$1,425.00

**\$1,425.00**

<b>Non Dep</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-109-6000	Street lights	WESTAR ENERGY	\$5,677.90
101-109-6026	Refuse Payment	Stutzman	\$8,506.43

**\$14,184.33**

**GENERAL TOTAL**

**\$25,874.33**

<b>Water</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
201-000-5001	Insurance Premium	Vision	\$136.63
201-000-6000	Locates	Kansas One Call	\$26.00
201-000-6003	Uniform Cleaning	Unifirst	\$130.01
201-000-6005	Cell phones	Verizon	\$142.65
201-000-7000	Pens	Office Plus	\$28.95
201-000-7001	Water Summit Conference	Wichita State University	\$100.00
201-000-7002	Water	Culligan	\$13.10
201-000-7002	Clamps, Chlorine tests	HD Supply	\$525.92
201-000-7003	Diesel	Ramsey	\$708.07
201-000-8000	Morton water line	McCullough Excavating	\$85,998.60
201-000-8013	Water protection fee	Kansas Department of Revenue	\$1,814.13

**\$89,624.06**

**Invoice Approval List  
July 18, 2016**

<b>Sewer</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
301-000-5001	Insurance Premium	Vision	\$90.24
301-000-6000	Trash removal	Stutzman	\$468.14
301-000-6000	Phone service	Verizon	\$304.86
301-000-6000	Locates	Kansas One Call	\$26.00
301-000-6002	Wet test	Pace Analytical	\$1,580.00
301-000-6002	Repair pump & Clarifyer	Phoenix Electric	\$655.00
301-000-6003	Uniform cleaning	Unifirst	\$130.02
301-000-6003	Lab analysis	SDK	\$612.00
301-000-6005	Cell phones	Verizon	\$178.46
301-000-7002	High speed 328	Central Ag Wheel & Tire	\$1,125.00
301-000-7002	Water	Culligan	\$13.10
301-000-7002	Mop, tissue, towels	Janitorial Supply	\$125.88
301-000-7002	Mount tire	Tom & Dans	\$60.00
301-000-7003	Diesel	Ramsey	\$708.07
301-000-7004	Postage	Petty Cash	\$2.85
			<b>\$6,079.62</b>

<b>Special Hwy</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
401-000-7002	Water	Culligan	\$13.10
401-000-7002	Caps	D'S Duds	\$120.00
401-000-7002	Battery, solvent, plugs, oil	Carquest	\$103.59
401-000-7002	Cooking Spray	Dollar General	\$12.65
401-000-7002	Rock	Hauschild Trucking	\$999.29
401-000-7002	Keys	Pats Key	\$4.45
401-000-7002	Angle iron	Midwest Iron	\$207.35
401-000-7002	Air gun nozzles	Steffens	\$120.51
401-000-7002	Fyfanon	Van Diest	\$2,362.50
401-000-7004	Speed signs/software	Traffic Safety	\$6,571.00
			<b>\$10,514.44</b>

<b>Employee Ben</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
501-000-5006	Insurance Premium	Freedom Claims	\$479.42
			<b>\$479.42</b>

<b>Bike Skills</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
803-000-7001	Car rental-Scott Parker	Petty Cash	\$66.86
			<b>\$66.86</b>

<b>Food Policy</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
808-000-7001	Advertising	Kansas Publishing	\$75.00
808-000-7001	Mileage	Kelsi Depew	\$18.90
808-000-7004	Veggies-Kelsi, ice	Petty Cash	\$45.44
808-000-7004	Facebook ad	Kelsi Depew	\$11.17
808-000-7004	Advertising	Rural Messenger	\$14.40
			<b>\$164.91</b>

**Grand Total                    \$132,803.64**

**EXCERPT OF MINUTES OF A MEETING  
OF THE GOVERNING BODY OF  
THE CITY OF SOUTH HUTCHINSON, KANSAS  
HELD ON JULY 18, 2016**

The City Council met in regular session at the usual meeting place in the City, at 7:00 p.m., the following members being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

\* \* \* \* \*

(Other Proceedings)

Thereupon, and among other business, there were presented certain documents relating to the following described improvements heretofore authorized by the governing body:

**Project No. 1 – Prairie Ridge Addition - Phase 2 – Street, Water and Sanitary Sewer Improvements**

**Resolution No. 13-512**

Construct street, water, and sanitary sewer improvements to serve Lots 14 through 27, inclusive, Block 4; Lots 1 through 6, inclusive, Block 5; and Lots 1 through 8, inclusive, Block 6, all in Prairie Ridge Addition - Phase 2 to the City of South Hutchinson, Reno County, Kansas.

The documents presented are as follows:

- Exhibit A** - Statement of Final Costs, with such clerical or administrative amendments thereto as may be approved by the City Attorney
- Exhibit B** - Assessment Roll Certification
- Exhibit C** - Notice of Public Hearing
- Exhibit D** - Form of Notice of Hearing and Statement of Cost Proposed to be Assessed.

After full consideration thereof, Councilmember \_\_\_\_\_ moved to take the following action:

1. Approve each of said documents;
2. Establish August 1, 2016 at 7:00 p.m. to meet for the purpose of hearing any and all written or oral objections to the respective assessments set forth therein;
3. Cause the City Clerk to publish the Notice of Public Hearing (**Exhibit C**) in the official City newspaper not less than 10 days prior to such public meeting date;

4. Mail the Form of Notice of Hearing and Statement of Cost Proposed to be Assessed (*Exhibit D*) to each and all owners of property affected by such assessments at their last known post office address on the same date as the publication of Notice of Public Hearing (*Exhibit C*); and
5. File each of said documents of record in the office of the City Clerk and make the same available for public inspection.

The motion was seconded by Councilmember \_\_\_\_\_, and approved by the following roll call vote:

Yea: \_\_\_\_\_.

Nay: \_\_\_\_\_.

\* \* \* \* \*

**CERTIFICATE**

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of South Hutchinson, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

\_\_\_\_\_

Clerk

**EXHIBIT A**

**CITY OF SOUTH HUTCHINSON, KANSAS**

**STATEMENT OF FINAL COSTS**

**PRAIRIE RIDGE ADDITION - PHASE 2 –  
STREET, WATER AND SANITARY SEWER IMPROVEMENTS  
RESOLUTION NO. 13-512**

<i>Construction, Engineering</i>	<i>Admin. Fees (5%)</i>	<i>Temp Note Interest</i>	<i>Temp Note COI &amp; U Disc.</i>	<i>Subtotal</i>	<i>2016 GOB COI &amp; Discount</i>	<i>Total Project Costs</i>
763,084.00	38,154.20	9,636.88	10,012.47	820,887.54	17,835.68	838,723.22

***EXHIBIT B***

**ASSESSMENT ROLL CERTIFICATION**

The undersigned having been designated by the City of South Hutchinson, Kansas (the "City"), to determine the amounts of the respective assessments and to prepare the proposed Assessment Roll therefor in connection with certain internal improvements heretofore authorized by the governing body hereby reports that each and all of said respective assessments have been determined to be as shown on the Schedule(s) attached hereto and made a part hereof by reference as though fully set out herein.

Dated July 18, 2016.

**CITY OF SOUTH HUTCHINSON, KANSAS**

By \_\_\_\_\_  
City Clerk

**SCHEDULE I**

**PRAIRIE RIDGE ADDITION - PHASE 2 –  
STREET, WATER AND SANITARY SEWER IMPROVEMENTS  
RESOLUTION NO. 13-512**

Description of Property	Amount of Proposed Assessment
<b>Prairie Ridge Addition - Phase 2 to the City of South Hutchinson, Reno County, Kansas:</b>	
Lot 14, Block 4	\$29,954.40
Lot 15, Block 4	29,954.40
Lot 16, Block 4	29,954.40
Lot 17, Block 4	29,954.40
Lot 18, Block 4	29,954.40
Lot 19, Block 4	29,954.40
Lot 20, Block 4	29,954.40
Lot 21, Block 4	29,954.40
Lot 22, Block 4	29,954.40
Lot 23, Block 4	29,954.40
Lot 24, Block 4	29,954.40
Lot 25, Block 4	29,954.40
Lot 26, Block 4	29,954.40
Lot 27, Block 4	29,954.40
Lot 1, Block 5	29,954.40
Lot 2, Block 5	29,954.40
Lot 3, Block 5	29,954.40
Lot 4, Block 5	29,954.40
Lot 5, Block 5	29,954.40
Lot 6, Block 5	29,954.40
Lot 1, Block 6	29,954.40
Lot 2, Block 6	29,954.40
Lot 3, Block 6	29,954.40
Lot 4, Block 6	29,954.40
Lot 5, Block 6	29,954.40
Lot 6, Block 6	29,954.40
Lot 7, Block 6	29,954.41
Lot 8, Block 6	<u>29,954.41</u>
Total	\$838,723.22

**EXHIBIT C**

(Published in *The Hutchinson News*, on July 21, 2016)

**NOTICE OF PUBLIC HEARING**

TO: RESIDENTS OF THE CITY OF SOUTH HUTCHINSON, KANSAS

You and each of you are hereby notified that the governing body of the City of South Hutchinson, Kansas (the "City") will meet for the purpose of holding a public hearing, as provided by K.S.A. 12-6a01 *et seq.*, at City Hall, 2 S. Main, South Hutchinson, Kansas 67505, on August 1, 2016 at 7:00 p.m. Said public hearing is for the purpose of hearing any and all oral or written objections to proposed assessments in connection with the following described improvements:

**Project No. 1 – Prairie Ridge Addition - Phase 2 – Street, Water and Sanitary Sewer Improvements**

**Resolution No. 13-512**

Construct street, water, and sanitary sewer improvements to serve Lots 14 through 27, inclusive, Block 4; Lots 1 through 6, inclusive, Block 5; and Lots 1 through 8, inclusive, Block 6, all in Prairie Ridge Addition - Phase 2 to the City of South Hutchinson, Reno County, Kansas.

**Property Description:**

Lots 14 through 27, inclusive, Block 4; Lots 1 through 6, inclusive, Block 5; and Lots 1 through 8, inclusive, Block 6, all in Prairie Ridge Addition - Phase 2 to the City of South Hutchinson, Reno County, Kansas.

**Cost of Improvements:**

\$838,723.22

100% to be assessed against the Improvement District

An Assessment Roll prepared in accordance with the referenced Resolution(s) approved by the governing body is on file in the Office of the City Clerk and may be examined by any interested party. At the conclusion of the public hearing, the governing body will consider an Ordinance levying such special assessments.

DATED July 18, 2016.

/s/Denise McCue, City Clerk

***EXHIBIT D***

**NOTICE OF HEARING  
AND  
STATEMENT OF COST PROPOSED TO BE ASSESSED**

July 21, 2016  
South Hutchinson, Kansas

Property Owner:

You are hereby notified, as owner of record of the property described on ***Schedule I*** attached hereto, that there is proposed to be assessed against said property, certain amounts for the costs of certain internal improvements (the "Improvements") heretofore authorized by the governing body of the City of South Hutchinson, Kansas (the "City"). The description of the Improvements, the resolution number authorizing the same and the proposed amount of assessment are set forth on ***Schedule I*** attached hereto.

You are hereby further notified that the governing body of the City will meet on August 1, 2016, at 7:00 p.m., at City Hall, 2 S. Main, South Hutchinson, Kansas 67505, for the purpose of considering the proposed assessments.

The proposed Assessment Roll is on file in my office for public inspection. ***WRITTEN OR ORAL OBJECTIONS TO THE PROPOSED ASSESSMENTS WILL BE CONSIDERED AT SAID PUBLIC HEARING.***

At the conclusion of the public hearing, the governing body of the City will consider an ordinance levying such special assessments. A subsequent Notice of Assessment will be mailed to affected property owners at that time indicating that each property owner may pay the assessment in whole or in part within thirty (30) days from the date of such notice. Any amount not so paid within the time period prescribed will be collected in 20 annual installments, together with interest thereon at the rate obtained by the City for its general obligation bonds issued to finance the costs of the Improvements.

Denise McCue, City Clerk

**SCHEDULE I**

**PRAIRIE RIDGE ADDITION - PHASE 2 –  
STREET, WATER AND SANITARY SEWER IMPROVEMENTS  
RESOLUTION NO. 13-512**

Description of Property	Amount of Proposed Assessment
<b>Prairie Ridge Addition - Phase 2 to the City of South Hutchinson, Reno County, Kansas:</b>	
Lot 14, Block 4	\$
Lot 15, Block 4	
Lot 16, Block 4	
Lot 17, Block 4	
Lot 18, Block 4	
Lot 19, Block 4	
Lot 20, Block 4	
Lot 21, Block 4	
Lot 22, Block 4	
Lot 23, Block 4	
Lot 24, Block 4	
Lot 25, Block 4	
Lot 26, Block 4	
Lot 27, Block 4	
Lot 1, Block 5	
Lot 2, Block 5	
Lot 3, Block 5	
Lot 4, Block 5	
Lot 5, Block 5	
Lot 6, Block 5	
Lot 1, Block 6	
Lot 2, Block 6	
Lot 3, Block 6	
Lot 4, Block 6	
Lot 5, Block 6	
Lot 6, Block 6	
Lot 7, Block 6	
Lot 8, Block 6	
Total	

**CERTIFICATE OF MAILING**

STATE OF KANSAS    )  
                                  ) ss:  
COUNTY OF RENO    )

The undersigned, City Clerk of the City of South Hutchinson, Kansas (the "City"), does hereby certify that on July 21, 2016, I caused to be mailed to each and all of the owners of property affected thereby, at their last known post office address, a Notice of Public Hearing and Statement of the Cost Proposed to be Assessed in connection with certain improvements in the City.

A sample copy of the form of such Notice of Hearing and Statement of Cost Proposed to be Assessed is attached hereto.

WITNESS my hand and seal as of July 21, 2016.

(Seal)

\_\_\_\_\_  
Denise McCue, City Clerk

[attach sample copy of form]

## CHARTER ORDINANCE NO. 16

**A CHARTER ORDINANCE EXEMPTING THE CITY OF SOUTH HUTCHINSON, KANSAS, FROM THE PROVISIONS OF K.S.A. 15-201 AND FROM THOSE SECTIONS OR PORTIONS OF SECTIONS OF L. 2015, CHAPTER 88, SECTION 71, WHICH ARE IN CONFLICT WITH THIS CHARTER ORDINANCE, RELATING TO THE ELECTION OF OFFICERS, THEIR TERMS OF OFFICE, TRANSITIONS TO NOVEMBER ELECTIONS, THE FILLING OF GOVERNING BODY VACANCIES, AND NOMINATION PETITIONS; AND, PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS ON THE SAME SUBJECT; AND REPEALING CHARTER ORDINANCES NO. 1 AND 4.**

**NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SOUTH HUTCHINSON, KANSAS,**

**SECTION 1.** The City of South Hutchinson, Kansas, by the power vested in it by Article 12, Section 5 of the Kansas Constitution hereby elects to and does exempt itself and make inapplicable to it the provisions of K.S.A. 15-201 and from those sections or portions of sections of L. 2015, Chapter 88, Section 71, which are in conflict with this Charter Ordinance, which applies to this City, but is part of an enactment which does not apply uniformly to all cities.

**SECTION 2.** The governing body shall consist of a mayor and five council members to be elected to terms as set forth herein. The mayor and council members shall be residents and qualified electors of the City of South Hutchinson, Kansas.

**SECTION 3.** Those governing body positions with terms expiring in April 2017, shall expire on the Second Monday in January of 2018, when the city officials elected in the November, 2017 general election take office. Those governing body positions with terms expiring in April 2019, shall expire on the Second Monday in January of 2020, when the city officials elected in the November 2019 general election take office.

**SECTION 4.** No person shall be a candidate for, or elected specifically, to the office of mayor. At the first regularly scheduled meeting in January 2017 and each year thereafter, the members of the council so constituted, shall elect one of their members as mayor of said city. Said person shall hold the office of mayor for the term of one year and until his successor shall be elected and qualified. A member of the council may serve successive terms as mayor if so elected.

After completion of his term as mayor, if not re-elected to that office, or otherwise not qualifying, such person shall begin his term as councilman, and serve in that capacity for the remaining of his unexpired terms, if any, and until his successor is elected and qualified. Whenever a tie shall occur, in the vote for any person for mayor, said tie shall be resolved in favor of that councilman who received the largest number of votes in the last election in which he ran for office.

**SECTION 5.** A regular city election shall be held on the first Tuesday in November 2017 and every two years thereafter. In November 2017 such election shall be held for three councilpersons. The three Councilpersons elected shall serve for a term of four years and until their successors shall be elected and qualified. In the election in 2017, and each two years thereafter, the City shall elect three Councilpersons to that office for a term of four years and until their successors shall be elected and qualified. The members of the council, so constituted shall elect one of their number as president of the council to preside over the council in the absence or disqualification of the mayor.

**SECTION 6.** Whenever a tie shall occur in the vote on any of the aforesaid officers the result shall be decided by lot by the board of canvassers. The city clerk shall within three days after the canvass of the returns and determination by the board of canvassers of the person elected, deliver to each such person a certificate of election, signed by him with the seal of the city and such certificate shall constitute notice of election. The terms of the officers shall begin at the first regular meeting of the council in January following their election in November and they shall qualify at any time before or at the beginning of said meeting. If any person elected to the office of councilman does not qualify within the required time he shall be deemed to have refused to accept the office and a vacancy shall exist and thereupon the mayor shall, with the consent of a majority of the remaining councilmen, appoint a suitable elector of the city to fill the vacancy for the term to which the refusing person was elected. In case of a vacancy in the office of councilman occurring by reason of resignation, death or removal from office, or from the city, the mayor, by and with the consent of a majority of the remaining councilmen, shall appoint some suitable elector of the city to fill the vacancy until the next election for that office.

**SECTION 7.** In case of a vacancy in the office of mayor, occurring by reason of resignation, death, removal from office or from the city, the president of the council shall become mayor until the next regular election for that office and a vacancy shall occur in the office of the council member becoming mayor.

**SECTION 8.** In accordance with K.S.A. 25-205, and amendments thereto, any person may become a candidate for city office elected at large by having had filed on their behalf a nomination petition or a declaration of candidacy, accompanied by any fee required by law. The nomination petition must be signed by the required number of the qualified electors of the City of South Hutchinson, Kansas as prescribed by K.S.A. 25-205..

**SECTION 9.** This Charter Ordinance shall be published once each week for two consecutive weeks in the official City newspaper.

**SECTION 10.** This Charter Ordinance shall take effect sixty-one (61) days after final publication unless a sufficient petition for a referendum is filed, requiring a referendum to be held on the ordinance as provided in Article 12, Section 5, Subdivision (c)(3) of the Constitution of the State of Kansas, in which case this Charter Ordinance shall become effective upon approval by the majority of the electors voting thereon.

**SECTION 11.** Charter Ordinances No. 1 and No. 4 are hereby repealed.

**PASSED BY THE GOVERNING BODY** not less than two-thirds (2/3) of the members elected voting in favor thereof, this \_\_\_\_\_ day of July, 2016.

ATTEST:

\_\_\_\_\_  
Dave Pitman, Mayor

\_\_\_\_\_  
Denise McCue, City Clerk

**Topic: Community Center**

**Date: July 5, 2016**

### **Audio Visual**

I've approved an order from Dynamic Electronics for \$4,150 for audio visual equipment. They also recommended a key pad entry system on the east doors and security cameras in the original estimate of \$7,057. If that is something the council would like to pursue I can contact them and go with the original estimate.

### **Appliances**

After doing some price shopping, I purchased appliances from Lowes at a cost of \$2,200 delivered and installed. We receive a contractors discount at Lowes which reduced the price further. I purchased two ranges, two microwaves and two refrigerators. Appliances will be delivered on July 19.

### **Tables and Chairs**

I put in a purchase request for tables and chairs from Sam's Club at a cost of \$7,505. The items are not stocked in the store so they will be delivered the week of July 18<sup>th</sup>. I plan on purchasing racks and carts from Office Plus which has 2 day delivery.

### **Landscaping**

Attached are some drawings that Sallee Landscaping put together. We'll need to decide which approach makes the most sense. Public Works can do the installation. I also asked Sallee to provide a price for comparison.

### **Parking**

Attached is a revised proposal from Mann and Company on the parking option. The lot calls for 19 paved spots and improvements to the alleyway. I have sent out to contractors to price the lot. The project could be scaled up or down depending on costs.













NOTE:  
INSTALL 4" CONC. SLAB - REINF.  
W/ 6x6 - W/4x14 W/F OVER  
COMPACTED SUB-GRADE @ ALL  
SIDEWALKS

INSTALL CULVERT w/ FLARED  
ENDS - SIZE PER CIVIL  
ENGINEERS RECOMMENDATIONS

EDGE OF EXIST.  
CONC. STREET  
AVENUE 'C'

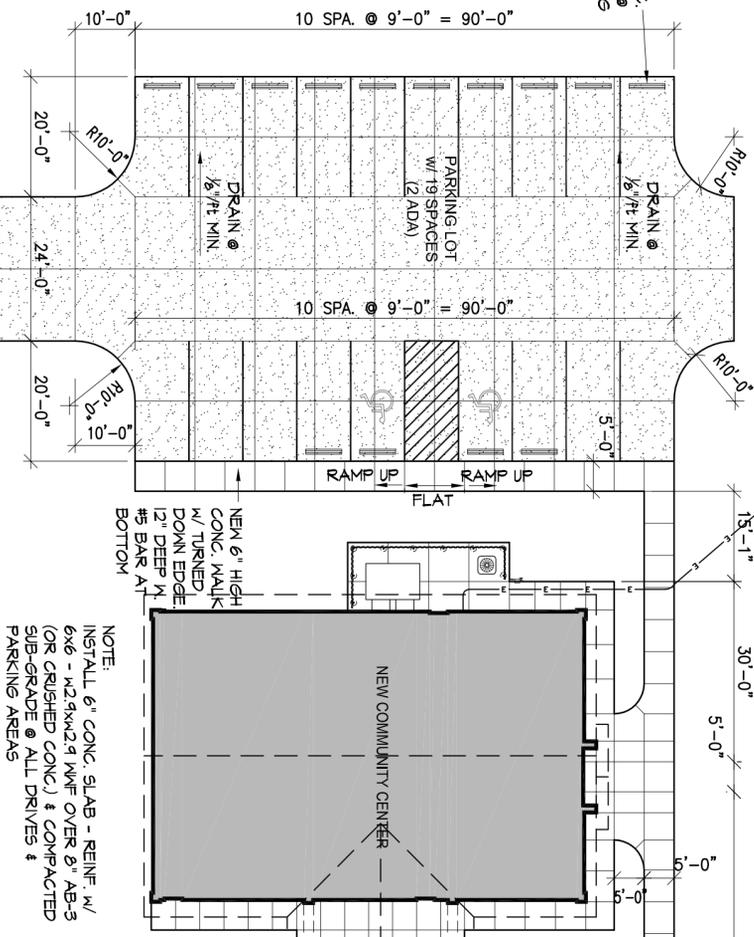
EXIST. POWER  
POLE

EXIST.  
GRAVEL  
ROAD

PROPERTY LINE

GRADE NEW  
DRAINAGE  
SMALLE AS  
REQD. TO  
DIRECT WATER  
TO EXIST. DITCH

INSTALL CONC.  
CURB STOPS @  
EACH PARKING  
STALL AS  
INDICATED



NOTE:  
INSTALL 6" CONC. SLAB - REINF. W/  
6x6 - W/2.9x12.4 W/F OVER 6" AB-5  
(OR CRUSHED CONC.) & COMPACTED  
SUB-GRADE @ ALL DRIVES &  
PARKING AREAS

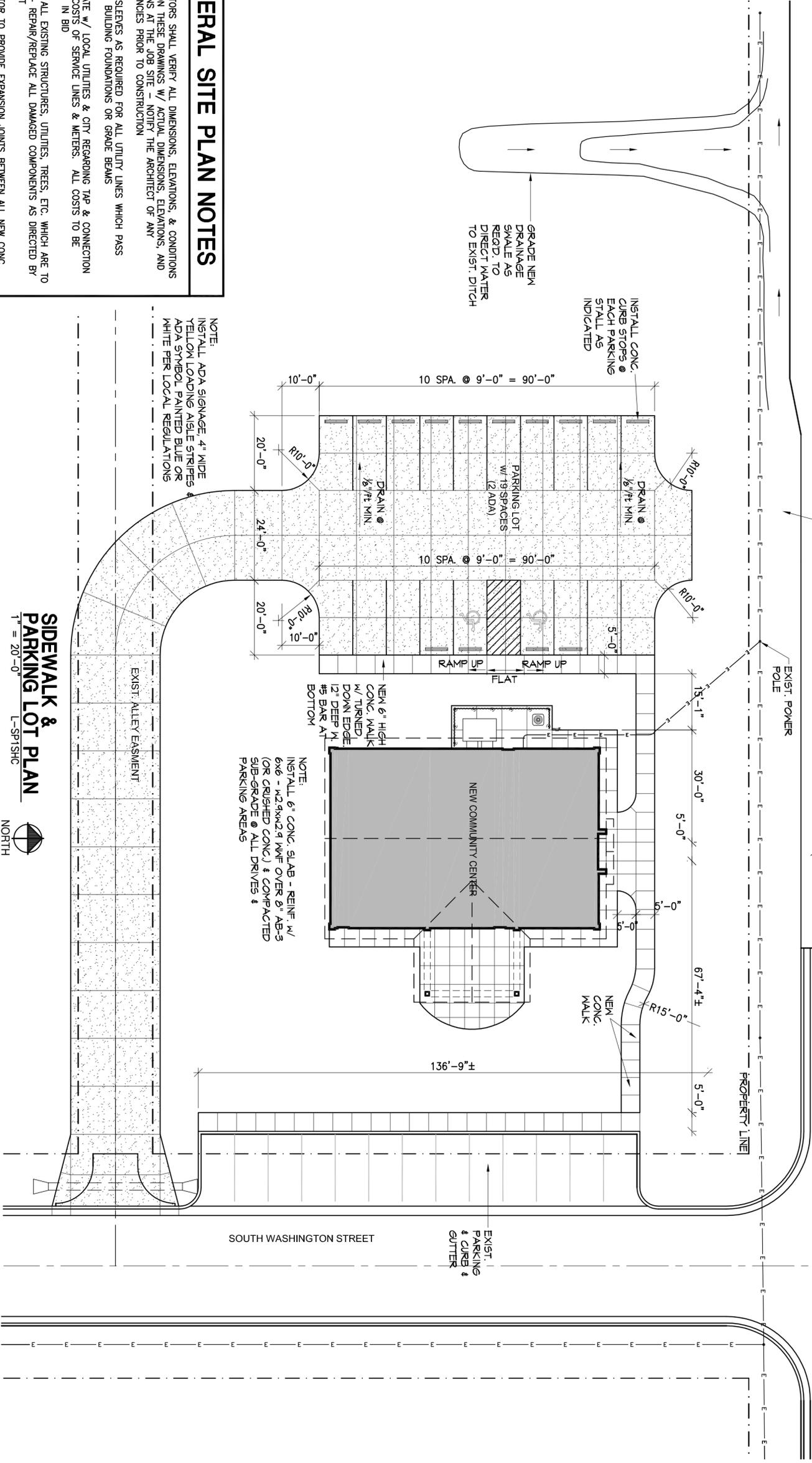
NOTE:  
INSTALL ADA SIGNAGE, 4" WIDE  
YELLOW LOADING AISLE STRIPES &  
ADA SYMBOL PAINTED BLUE OR  
WHITE PER LOCAL REGULATIONS

**GENERAL SITE PLAN NOTES**

1. CONTRACTORS SHALL VERIFY ALL DIMENSIONS, ELEVATIONS, & CONDITIONS SHOWN ON THESE DRAWINGS W/ ACTUAL DIMENSIONS, ELEVATIONS, AND CONDITIONS AT THE JOB SITE - NOTIFY THE ARCHITECT OF ANY DISCREPANCIES PRIOR TO CONSTRUCTION
2. PROVIDE SLEEVES AS REQUIRED FOR ALL UTILITY LINES WHICH PASS THROUGH BUILDING FOUNDATIONS OR GRADE BEAMS
3. COORDINATE W/ LOCAL UTILITIES & CITY REGARDING TAP & CONNECTION FEES & COSTS OF SERVICE LINES & METERS. ALL COSTS TO BE INCLUDED IN BID
4. PROTECT ALL EXISTING STRUCTURES, UTILITIES, TREES, ETC. WHICH ARE TO REMAIN - REPAIR/REPLACE ALL DAMAGED COMPONENTS AS DIRECTED BY ARCHITECT
5. CONTRACTOR TO PROVIDE EXPANSION JOINTS BETWEEN ALL NEW CONC. WALKS AND EXISTING WALKS & STRUCTURES
6. FINISH GRADE TO PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDING AND PARKING LOT
7. ELEVATION OF SIDEWALKS TO PROVIDE ACCESSIBLE ROUTE FROM PARKING AREA TO FRONT ENTRY W/ SLOPE LESS THAN 1:20 SLOPE.
8. CROSS SLOPE OF ANY SIDE WALK TO BE LESS THAN 1:48 TYP.
9. ADA PARKING AREA TO BE LESS THAN 150 IN ANY DIRECTION
10. CALL 1-800-DIG-SAFE PRIOR TO ANY EXCAVATION

**SIDEWALK & PARKING LOT PLAN**

1" = 20'-0"



**Revised SIDEWALK & PARKING LOT PLAN**

City of South Hutchinson  
**Community Center**  
West Avenue C  
South Hutchinson, KS

revision

no. description date

**MANN & COMPANY, P.A.**

ARCHITECTS & PLANNERS  
1703 Landon Street, Suite B  
Hutchinson, KS 67502 620-662-4493



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06-16-2016

# City of South Hutchinson Staff Report



**Topic: Street Surfacing Bids**

**Date: July 18, 2016**

Attached are proposals supplied by Andale Paving for the surfacing of the Valley Pride area, one with double chip seal and the other with 2" asphalt overlay. The chip seal quotation was \$508,332.08 and the asphalt overlay was \$576,267.50. Staff expected quotations between \$460,000-\$500,000 based on previous pricing and discussions with PEC. The key difference is the addition of micro cracking to the process, adding \$32,969.70 to the cost. The project can also not be completed until after November 1.

Based on the higher price and lateness in the season, I would strongly recommend declining these bids and revisit the phases of the streets. Paying cash could create an issue with fund balances moving into fiscal year 2017 especially in the General Fund considering the unknowns remaining with the community center. If the Council is considering bonding the future phases, it would be wise to group all the phases together for one issuance and conserve the cash on hand.

Based on the unit cost provided, PEC was able to revise its estimated cost on completing all the remaining gravel streets. The remaining streets would be \$1,741,594 for construction, approximately \$49,000 than originally projected. With engineering and bonding costs, the project should be approximately \$2 million.



www.andalereadymix.com

3170 N. Ohio • Wichita, KS 67219 • 316-832-0063 (Office)

**PROJECT:** City of South Hutchinson - Base Stabilization and Double Chip and Seal

**DATE:**

**7/13/2016**

**SCOPE OF WORK**

<u>Item</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit price</u>	<u>Total cost</u>
1 Mobilization	1	LS	\$ 10,000.00	\$ 10,000.00
2 Manhole Block Out	17	EA	\$ 800.00	\$ 13,600.00
3 Super Slurry Cement Stabilization	24,422	SY	\$ 10.80	\$ 263,757.60
4 Micro Cracking	24,422	SY	\$ 1.35	\$ 32,969.70
5 Double Chip Seal	22,535	SY	\$ 6.49	\$ 146,252.15
6 Fog Seal	22,535	SY	\$ 0.52	\$ 11,718.20
7 Traffic Control and Notifications	1	LS	\$ 10,000.00	\$ 10,000.00
8 Water (Grading)	1	1000 Gal.	\$ 35.00	\$ 35.00
9 Site Prep and Restoration	1	LS	\$ 20,000.00	\$ 20,000.00
			<b>Total Price</b>	<b>\$ 508,332.65</b>

**Options**

If determined in the field that certain portions of the project need fill to improve drainage, the price per cubic yard to import and place material would be \$15.00 per cubic yard.

**Work included by Andale Construction Inc:**

- 1 Mobilization
- 2 Deliver and install 17 manhole block outs with 6" of concrete, reinforcement, and 6" of AB-3 base
- 3 Deliver and install Super Slurry Cement Stabilization 12" thick at 5% of the unit weight of the soil to be treated
- 4 Micro Cracking
- 5 Deliver and install a double chip seal per plans
- 6 Deliver and install a fog seal per plans
- 7 Traffic Control
- 8 Above quantities are estimates. Invoice will be billed on actual work performed including water used
- 9 Estimated completion not before November 1st

**Work excluded by Andale Construction Inc:**

- 1 Base bid excludes all hazardous or contaminated material inspection, sampling, testing, handling or disposal
- 2 The acceptance of this proposal is contingent on the acceptance of the specifications furnished by Andale
- 3 Tax of any kind
- 4 Permits
- 5 Utility work (water, sanitary sewer, electrical) except where described above
- 6 Ditch regrading
- 7 Erosion Control
- 8 Seeding and sodding
- 9 Bond

**Work will be scheduled with Contractor**

**Payment**

Payments are 30 days net. Invoices will be submitted on the first day of the month for work completed the preceding month. Payment is due in full 30 days after completion from date of invoice. **No tax will be charged with tax exemption from the state.** Quote firm for 30 days from date of quote. One year guarantee on workmanship and product liability. Bid/quote includes all above items.



www.andalereadymix.com

3170 N. Ohio • Wichita, KS 67219 • 316-832-0063 (Office)

**PROJECT:** City of South Hutchinson - Base Stabilization and 2" Asphalt Surface

**DATE:**

**7/13/2016**

**SCOPE OF WORK**

<u>Item</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit price</u>	<u>Total cost</u>
1 Mobilization	1	LS	\$ 10,000.00	\$ 10,000.00
2 Manhole Block Out	17	EA	\$ 800.00	\$ 13,600.00
3 Super Slurry Cement Stabilization	24,422	SY	\$ 9.90	\$ 241,777.80
4 Micro Cracking	24,422	SY	\$ 1.35	\$ 32,969.70
5 2" Asphalt surface	22,535	SY	\$ 11.00	\$ 247,885.00
6 Traffic Control and Notifications	1	LS	\$ 10,000.00	\$ 10,000.00
7 Water (Grading)	1	1000 Gal.	\$ 35.00	\$ 35.00
8 Site Prep and Restoration	1	LS	\$ 20,000.00	\$ 20,000.00
			<b>Total Price</b>	<b>\$ 576,267.50</b>

**Options**

If determined in the field that certain portions of the project need fill to improve drainage, the price per cubic yard to import and place material would be \$15.00 per cubic yard.

**Work included by Andale Construction Inc:**

- 1 Mobilization
- 2 Deliver and install 17 manhole block outs with 6" of concrete, reinforcement, and 6" of AB-3 base
- 3 Deliver and install Super Slurry Cement Stabilization 12" thick at 5% of the unit weight of the soil to be treated
- 4 Micro Cracking
- 5 Deliver and install a 2" asphalt surface
- 6 Traffic Control
- 7 Above quantities are estimates. Invoice will be billed on actual work performed including water used
- 8 Estimated completion not before November 1st

**Work excluded by Andale Construction Inc:**

- 1 Base bid excludes all hazardous or contaminated material inspection, sampling, testing, handling or disposal
- 2 The acceptance of this proposal is contingent on the acceptance of the specifications furnished by Andale
- 3 Tax of any kind
- 4 Permits
- 5 Utility work (water, sanitary sewer, electrical) except where described above
- 6 Ditch regrading
- 7 Erosion Control
- 8 Seeding and sodding
- 9 Bond

**Work will be scheduled with Contractor**

**Payment**

Payments are 30 days net. Invoices will be submitted on the first day of the month for work completed the preceding month. Payment is due in full 30 days after completion from date of invoice. **No tax will be charged with tax exemption from the state.** Quote firm for 30 days from date of quote. One year guarantee on workmanship and product liability. Bid/quote includes all above items.

Thank you for the opportunity to bid your project!