

I. Call to Order – Mayor Dave Pitman

II. Roll Call:

___ Murray ___ Meadows ___ Leeper ___ Honeycutt ___ Blumanhourst

III. Pledge of Allegiance

IV. Approval of November 21, 2016 Regular Meeting Minutes

Action: Motion to approve the November 21, 2016 minutes.

Motion: _____ *Second:* _____ *Vote:* _____

V. Discussion and Approval of Appropriations

Action: Motion to approve the appropriations.

Motion: _____ *Second:* _____ *Vote:* _____

VI. Determination of Agenda Additions

VII. Public Comments (*Please limit comments to 5 minutes*)

VIII. Public Hearing

The Mayor will open the public hearing for the purpose of evaluating the performance of the \$241,595.00 CDBG Grant No. 15-PF-028 which proposed construction of a combined community and senior citizen center at the corner of Washington Street and Avenue C. All aspects of the grant will be discussed and oral and written comments will be recorded and become part of the City of South Hutchinson CDBG Citizen Participation Plan.

Action: Motion to close the public hearing.

Motion: _____ *Second:* _____ *Vote:* _____

IX. Ordinances, Resolutions and Action Items

- a. Consideration of a proposal from United Health Care for umbrella coverage of employee health insurance.

ACTION: Motion to (approve/deny/table) the proposal from United Health Care for umbrella coverage of employee health insurance and authorize the Mayor to sign all related documents.

Motion: _____ *Second:* _____ *Vote:* _____

- b. Consideration of bid specifications for the 2017 replacement vehicle for the SHPD.

ACTION: Motion to (approve/deny/table) the proposed bid specifications and authorize the Police Chief to solicit bids.

Motion: _____ *Second:* _____ *Vote:* _____

- c. Consideration of bids for the painting of the interior of the SHPD.

ACTION: Motion to (approve/deny/table) the proposed quote for painting the SHPD interior from The Paint Works at a cost of \$4,991.71.

Motion: _____ **Second:** _____ **Vote:** _____

- d. Consideration of bids of a Cereal Malt Beverage License for the Kwik Shop located at 8 N Main.

ACTION: Motion to (approve/deny/table) the CMB License for the Kwik Shop located at 8 N Main.

Motion: _____ **Second:** _____ **Vote:** _____

- e. Consideration of bids of a Cereal Malt Beverage License for the Kwik Shop located at 1006 S Main.

ACTION: Motion to (approve/deny/table) the CMB License for the Kwik Shop located at 1006 S Main.

Motion: _____ **Second:** _____ **Vote:** _____

X. Reports

- a. Mayor & Council Members
- b. City Attorney
- c. City Administrator

XI. Adjournment

Motion: _____ **Second:** _____ **Vote:** _____

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- I. **Call to Order – Mayor Dave Pitman**
- II. **Roll Call:**
X Murray X Meadows X Leeper X Honeycutt X Blumanhourst
- III. **Pledge of Allegiance**
- IV. **Approval of November 7, 2016 Regular Meeting Minutes**
Action: Motion to approve the November 7, 2016 minutes.
Motion: Meadows *Second:* Honeycutt *Vote:* 5-0
- V. **Discussion and Approval of Appropriations**
Action: Motion to approve the appropriations.
Motion: Honeycutt *Second:* Blumanhourst *Vote:* 5-0
- VI. **Determination of Agenda Additions**
- VII. **Public Comments** (*Please limit comments to 5 minutes*)
- VIII. **Ordinances, Resolutions and Action Items**
- a. Consideration of **AN ORDINANCE DELETING SECTION 11-207 FROM THE CODE OF THE CITY OF SOUTH HUTCHINSON KANSAS PERTAINING TO THE UNLAWFUL INHALATION OF TOXIC VAPORS FROM CERTAIN SUBSTANCES.**
- ACTION:* Motion to approve Ordinance 16-881 and authorize the Mayor to sign.
Motion: Blumanhourst *Second:* Meadows
Vote: X Murray X Meadows X Leeper X Honeycutt X Blumanhourst
- b. Consideration of accepting a public improvement easement from Morton Salt for the purpose of storm water drainage at the Frontier Commerce Park.
- ACTION:* Motion to approve accepting the public improvement easement and authorizing the Mayor to sign.
Motion: Leeper *Second:* Honeycutt *Vote:* 5-0
- IX. **Discussion Item**
East Farm Pivot Repairs
- X. **Reports**
- a. Mayor & Council Members
b. City Attorney
c. City Administrator
- XI. **Adjournment**
Motion: Murray *Second:* Honeycutt *Vote:* 5-0

**Invoice Approval List
December 5, 2016**

Gen Gov	Description	Vendor	Inv. Amt
101-101-6000	Electric service	Westar	\$276.49
101-101-6000	Water bill	City of South Hutch	\$90.08
101-101-6002	Flu shots-Council	Hutchinson Clinic	\$69.00
101-101-6002	Attorney service	Don Gottschalk	\$1,000.00
101-101-6002	Computer support	Gavin Lusk	\$70.00
101-101-6002	Ordinance-Toxins-CDBG	Hutchinson News	\$107.23
101-101-6003	Pest control	Orkin	\$23.00
101-101-6003	Microsoft-email service	First Bank Card	\$32.00
101-101-6004	Taxes	Reno County Treasurer	\$80.00
101-101-6011	Membership	SH Chamber	\$200.00
101-101-7000	Envelopes and cards	Applied Computer	\$328.50
101-101-7001	Mileage-meeting, conference	Matt Stiles	\$181.98
101-101-7002	2 year subscription	The Clarion	\$56.93

\$2,515.21

Police	Description	Vendor	Inv. Amt
101-102-6000	Water bill	City of South Hutch	\$45.01
101-102-6000	Electric service	Westar	\$502.32
101-102-6002	Computer support	Gavin Lusk	\$700.00
101-102-6003	Pest control	Orkin	\$80.15
101-102-6004	Spraying	Sallee	\$105.00
101-102-6004	Taxes	Reno County Treasurer	\$80.00
101-102-6008	Gate Repairs	Sturdi-Bilt	\$663.91
101-102-6012	Ammunition	GT	\$871.18
101-102-6012	Tool chest	Lowes	\$47.49
101-102-7005	Cable	Dynamic Electronics	\$49.98
101-102-7005	Stop watches-training	First Bank Card	\$19.54
101-102-7005	Evidence supplies	Sirchie	\$355.42
101-102-7005	Batteries	Lowes	\$19.86
101-102-7009	Uniform cleaning	Saylor	\$72.00
101-102-8000	Riffle	First Bank Card	\$563.89

\$4,175.75

Street	Description	Vendor	Inv. Amt
101-103-6000	Electric service	Westar	\$358.09
101-103-6000	Water bill	City of South Hutch	\$406.31
101-103-6002	Computer support	Gavin Lusk	\$70.00
101-103-6004	Taxes	Reno County Treasurer	\$422.56
101-103-7003	Diesel	Bridgman Oil	\$902.87

\$2,159.83

Fire	Description	Vendor	Inv. Amt
101-104-6000	Electric service	Westar	\$444.33
101-104-6000	Water bill	City of South Hutch	\$83.25
101-104-6003	Microsoft	First Bank Card	\$22.00
101-104-6004	Taxes	Reno County Treasurer	\$80.00
101-104-6011	Membership	KS State Firefighters	\$50.00
101-104-7002	Gloves	Airgas	\$95.38
101-104-7002	Switch, Terminal	Midwest Electronic	\$10.08
101-104-7002	Paint	Rose Motor	\$19.64
101-104-7002	Batteries, bulbs	Lowes	\$126.26
101-104-8000	Router, safety tape	First Bank Card	\$339.54

\$1,270.48

**Invoice Approval List
December 5, 2016**

Park	Description	Vendor	Inv. Amt
101-105-6000	Electric service	Westar	\$413.33
101-105-6000	Water bill-CC	City of South Hutch	\$113.86
101-105-6000	Water bill	City of South Hutch	\$261.27
101-105-6004	Taxes	Reno County Treasurer	\$480.00
101-105-8000	Swivel	Ferguson	\$36.05
101-105-8000	Wall panels	First Bank Card	\$522.87
			\$1,827.38

Court	Description	Vendor	Inv. Amt
101-106-6015	Court fees to State	Kansas State Treasurer	\$1,647.50
101-106-6016	Judge service	Larry Bolton	\$1,100.00
101-106-6016	Attorney service	Rick Roberts	\$1,100.00
101-106-6017	Jail fees	Reno County Sheriff	\$1,800.00
101-106-6018	Court apt atty	Benjamin Fisher	\$750.00
			\$6,397.50

Code Enf	Description	Vendor	Inv. Amt
101-107-6002	Computer support	Gavin Lusk	\$70.00
			\$70.00

Non Dept	Description	Vendor	Inv. Amt
101-109-6000	Electric service	Westar	\$412.04
101-109-7004	Taxes-Elevator	Reno County Treasurer	\$831.34
101-109-8000	Final code-codification	League of Kansas	\$2,618.85
			\$3,862.23
		GENERAL TOTAL	\$22,278.38

Water	Description	Vendor	Inv. Amt
201-000-6000	Water Bill	City of South Hutch	\$406.30
201-000-6000	Electric service	Westar	\$2,858.17
201-000-6000	Locates	Kansas One Call	\$23.00
201-000-6002	Attorney service	Don Gottschalk	\$500.00
201-000-6002	Computer support	Gavin Lusk	\$70.00
201-000-6004	Taxes	Reno County Treasurer	\$4,589.67
201-000-7001	3rd Thursday Snacks	First Bank Card	\$18.83
201-000-7002	Shipping	First Bank Card	\$22.95
201-000-7002	Oil	Bridgman Oil	\$357.66
201-000-7002	Water Festival	Reno County Health Dept	\$200.00
201-000-7002	Meter parts	HD Supply	\$1,088.37
201-000-7003	Propane	Red Rock	\$8.64
201-000-7003	Diesel	Bridgman Oil	\$902.86
			\$11,046.45

Sewer	Description	Vendor	Inv. Amt
301-000-6000	Water Bill	City of South Hutch	\$406.31
301-000-6000	Electric service	Westar	\$7,263.09
301-000-6000	Locates	Kansas One Call	\$23.00
301-000-6002	Attorney service	Don Gottschalk	\$500.00
301-000-6002	Computer Support	Gavin Lusk	\$70.00
301-000-6002	Sewer line easement	Garber Survey	\$1,850.00
301-000-6004	Taxes	Reno County Treasurer	\$6,241.67
301-000-7002	Floor finish	Janitorial Supply	\$53.00
301-000-7002	Oil	Bridgman Oil	\$357.67
301-000-7003	Diesel	Bridgman Oil	\$902.87
			\$17,667.61

**Invoice Approval List
December 5, 2016**

Sewer Emer	Description	Vendor	Inv. Amt
303-000-8000	Flexnet ports	HD Supply	\$31,320.00
			\$31,320.00

Special Hwy	Description	Vendor	Inv. Amt
401-000-7002	Antifreeze	Discount RV	\$11.94
401-000-7002	Handlebar with hose	Fairview Service	\$142.35
401-000-7002	Repair cylinder	Foley	\$1,962.69
401-000-7002	Adjust cable	Jones Chain Saw	\$21.75
401-000-7002	Keys	Pat's Key	\$9.40
401-000-7002	Highway Lights	Phoenix Electric	\$168.09
401-000-7002	LED Strobe	Rose Motor	\$64.95
401-000-7002	Oil	Bridgman Oil	\$357.67
401-000-7002	Moth balls and hose	Dollar General	\$18.40
			\$2,757.24

Sales/Street	Description	Vendor	Inv. Amt
403-000-7004	Water bill	City of South Hutch	\$36.00
403-000-7004	Facebook Ads City Promtion	First Bank Card	\$12.24
403-000-7013	Curb & Gutter repairs	Bryant & Bryant	\$5,345.00
			\$5,393.24

Donations	Description	Vendor	Inv. Amt
702-000-6004	Candy	First Bank Card	\$2,283.36
702-000-6004	Facebook Ads Trunk or Treæ	First Bank Card	\$25.04
			\$2,308.40

GRAND TOTAL	\$92,771.32
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Topic: Employee Health Insurance Renewals

Date: December 5, 2016

Staff met with Freedom Claims management on Wednesday, November 30 to discuss renewals for employee health insurance. The bids are for the umbrella plan which are high deductible plans that work in conjunction with a city self insured plan. Each month the city pays the umbrella plan for coverage then makes deposits in a claims reserve that pay for the self insured portion. The umbrella plan determines the risk, network and financial obligation of the city's plan. The current provider is Allied / Assurant. Bids were solicited from Assurant, UHC, and Aetna. The attached spreadsheet provides the details of those bids.

The current provider is quoting a 94.99% increase in premium. This is primarily due to having two pregnancies on the census this year that have not cleared yet. Rather than accepting the renewal, Staff is recommending the United Health Care ADXS plan. The percentage increase over the current premium is higher, however the plan design requires UHC to pay more for benefits. The result in the UHC paying more is the city plan will pay less. Rather than the 11.27% increase in the quote, the change in plan design would result in savings on the city's plan of \$14,429.88. The actual premium increase is effectively \$362.62 or .2%. An increase of 15% was included in the 2017 budget.

Under the proposed provider the networks are nearly identical and all providers that are currently used by employees would be grandfathered in. Premiums remain paid at 100% by the city with the deductibles remaining the same. The co-pays would increase in the proposed plan by \$15 for primary care, \$30 for specialist visits. Prescription costs could also increase depending on the drug classification and actual costs, though the maximum cap for drug costs is reduced by the plan.

From an employee prospective there will be a carrier change, which will require them to give providers new cards. However, there should be limited change in network providers. There may be some variation in drug costs from the current plan and co-pays will increase.

In addition to the medical coverage, the city bid the life insurance, Accidental Death & Disability (AD&D), Dependent Life and Short Term Disability insurance. Dearborn National provided a bid slightly lower than the current rates and staff recommends accepting that bid as the provider.

The city provided health insurance is an excellent benefit that aids in recruiting and retaining quality employees. Moving to the partially self funded model has allowed the city to retain this benefit as it remains financially feasible. The self insured plan has retained \$364,353 that previously would have gone to the insurance company. As the premium has not changed, staff recommends leaving the benefits as presented.

X

Medical	Assurant/Allied 1/1/2016	Assurant/Allied 1/1/2017	UHC 1/1/2017	UHC 1/1/2017	Aetna 1/1/2017	Freedom Choice 1/1/2016	Freedom Choice 1/1/2016	Freedom Choice 1/1/2016
Deductible Coinsurance - PPO	Current \$5,000/\$10,000 80%	Renewal \$5,000/\$10,000 80%	AMG1 \$6,000/\$12,000 80%	ADXS \$2,000/\$4,000 50%	\$7,150 KS Bronze \$7,150/\$14,300 100%	Projected \$300/\$600 70%	Actual (thru 10/31/16) \$300/\$600 70%	Actual (thru 10/31/16) with Reserves \$300/\$600 70%
Coinsurance Out-of-Pocket	\$1,600/\$3,200	\$1,600/\$3,200	\$550/\$1,100	\$4,850/\$9,700	\$0	\$1,400/\$2,800	\$1,400/\$2,800	\$1,400/\$2,800
Deductible/Coinsurance Out-of-Pocket	\$6,600/\$13,200	\$6,600/\$13,200	\$6,550/\$13,100	\$6,850/\$13,700	\$7,150/\$14,300	\$1,700/\$3,400	\$1,700/\$3,400	\$1,700/\$3,400
Coinsurance - Non-PPO	\$10,000/\$20,000 60/40	\$10,000/\$20,000 60/40	\$6,500/\$13,000	\$5,000/\$10,000 50/50	\$14,300/\$28,600 70/30	\$1,000/\$2,000 50%	\$1,000/\$2,000 50%	\$1,000/\$2,000 50%
Deductible/Coinsurance - Non-PPO	\$13,200/\$26,400	\$13,200/\$26,400	\$10,000/\$20,000	\$10,000/\$20,000	\$15,300/\$30,600	\$5,500/\$11,000	\$5,500/\$11,000	\$5,500/\$11,000
PPO Office Visits	\$35	\$35	Deductible/Coinsurance	Deductible/Coinsurance	\$40	\$20	\$20	\$20
PPO Specialty Office Visits	\$50	\$50	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	\$40	\$40	\$40
Prescription Drugs - Generic	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	\$25	\$25	\$25
Prescription Drugs - Brand Formulary	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	\$50	\$50	\$50
Prescription Drugs - Brand Non-Formulary	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	Deductible/Coinsurance	\$75	\$75	\$75
Rates - Medical (4-tier)	# of Ees	Fully Insured	Fully Insured	Fully Insured	Fully Insured	Fully Insured	Fully Insured	Fully Insured
Employee Only	6	\$255.83	\$498.82	\$16,423.32	\$18,188.83	\$467.08	\$374.81	-\$79.94
Employee/Spouse	5	\$767.43	\$1,496.42	\$197,079.84	\$218,265.96	\$1,164.09	\$979.55	\$70.04
Employee/Child(ren)	1	\$639.53	\$1,247.00	11.27%	23.23%	\$989.84	\$828.37	\$32.55
Employee/Family	9	\$972.07	\$1,895.45			\$1,461.43	\$1,230.76	\$93.87
Estimated Monthly Premium		\$14,760.29	\$28,781.07			\$22,765.64	\$19,051.81	\$747.95
Estimated Annual Premium		\$177,123.48	\$345,372.84			\$273,187.68	\$228,621.69	\$8,975.34
Renewal Percentages			94.99%	11.27%	23.23%		-16.31%	-96.71%

Life Rates	Volume	Current	Renewal	Principal	Fl. Dearborn
Life	\$315,000.00	\$0.18	\$0.25	\$0.162	\$0.153
DBL	\$315,000.00	\$0.05	\$0.05	\$0.050	\$0.050
Life	\$0.15	\$2.13	\$2.13	\$2.130	\$2.130
Short Term	\$9,300.00	\$0.61	\$0.61	\$0.610	\$0.580

Voluntary Life Being Dropped
Declined STD Quote

*This is only a brief description of benefits, please see the full proposal for complete benefits

Bid Specifications to Replace 2013 Ford Pickup

December 1, 2016

To stay consistent with police department vehicle replacement program Unit 3 the 2013 Ford pickup is due for replacement. This is the last vehicle to be replaced in the 4 year vehicle replacement cycle. In 2018 we will not purchase a vehicle. Then we start over in patrol vehicle replacement cycle.

I would like to replace the 2013 Ford pickup with a 2017 Chevrolet Silverado 1500 4x4 special service pickup made for patrol use. The 2013 Ford pickup was purchased off the lot and was not a special service vehicle. With a special service vehicle, we gain a larger alternator, heavy duty suspension, Police spotlight, a dual battery system and the truck is pre-wired for police equipment. My bid specification recommendation:

2017 Chevrolet Silverado LS 1500 4x4 Special service 5W4 crew cab pickup.

Exterior Color- Silver Ice Metallic

Interior Color- Dark Ash Cloth with Jet Black Accents

Options

- AZ3 Cloth Split Bench
- C49 Rear window defrost
- B30 Floor covering carpeting with Rubberized floor mats
- 6C7 white/Red led dome lamp
- VBJ Rear under seat storage
- BVQ side step-up
- CGN Spray in bed liner
- 9G8 Day time running lights delete
- 9M4 Decal Delete rear tailgate
- AKO tint window back doors
- 5H1 Key equipment extra spare keys
- DPN power adjustable & heated mirrors
- 7X6 Spot lamp Driver side
- 9L7 up-fitter switches 4-30 amp circuits for police equipment
- 6J3 pre-installed siren wires & grille lamps wires
- 6J4 pre-installed siren circuit for horn siren

Thank you for your consideration,

Chief Scott Jones
South Hutchinson Police Department

QUOTATION

Knight Paint Contracting

4503 Winesap Drive
 Hutchinson, KS 67502
 620-669-1172

Quote # 37658

Date: 08/17/14

Quote for : S.Hutchinson Police Dept. Job: Same
10 E. Blanchard
S.Hutchinson,Ks 67505

Quote Valid for 30 days

	Materials and Labor		Amount
	Paint Interior walls and metal door Jams Labor and Material Courtroom,Hallway,Mens Bath,Reception area, Supply, Lobby & Closet, Front Closet,Front Hallway Stairwell and Upstair Hallway, Classroom Handrail		\$ 4,950.00

Subtotal \$ 4,950.00

Sales Tax

Total Due \$ ~~4,950.00~~

5998.00

Thanks For Your Business!

Barry,

can you add to your Quot. Women bathroom Downstairs and Locker Room and Bathroom up stairs.

*Thank you,
 Smith Jones*



THE PAINT WORKS

1605 PLEASANT ST
 HUTCHINSON, KS 67501
 (620) 664-2703

Name South Hutchinson Police Dept attn: Chief Scott Jones
 Address 10 East Blanchard
 City South Hutchinson State KS ZIP 67505
 Phone (620)663-7104

Est. Date 11/05/2016 REVISED
 Inv. Date _____

- Init. Estimate
 Partial Pmnt.
 Final Bill

Quantity		Description	Total
456	sq/ft	Admin Office	\$259.04
260	sq/ft	Supply Closet	\$143.40
272	sq/ft	Interview Room #2	\$150.48
736	sq/ft	Hallway	\$419.24
336	sq/ft	Men's Room & Women's Room - <i>(revised from initial bid)</i>	\$173.24
720	sq/ft	Court Room	\$409.80
256	sq/ft	Small Hallway	\$136.04
584	sq/ft	Lobby & Storage Area	\$319.56
1836	sq/ft	Stairway & Upstairs Hallway	\$1,023.24
680	sq/ft	Classroom / <i>Locker Room</i>	\$351.20
55	ft	Stairway Railings	\$60.45
19	ea	Door Frames	\$384.91
1	ea	Door	\$45.00
2	ea	Door Mounted Windows - front and back	\$75.00
		Labor Subtotal	\$3,950.60
3	gal	Sherwin Williams - Multipurpose primer - @ \$27.99/gal	\$83.97
31	gal	Sherwin Williams - ProMar200 - losheen - @ \$28.33	\$869.16
2	gal	Sherwin Williams - ProClassic enamel - semigloss - @ \$43.9	\$87.98
		Materials Subtotal	\$1,041.11
<p><i>* - Please note: Tax is figured only for Materials. Should a Tax Exempt status be needed, please let us know and the Tax amount will be removed and an Exempt Certificate would be requested for the Materials retailer.</i></p>			

Recommended Amnt of Paint 33 gal
 Recommended Amnt of Primer 3 gal

Labor Subtotal	\$3,950.60
Materials Subtotal	\$1,041.11
Tax (Materials only) *	EXEMPT
Total	\$4,991.71

Quotation valid for 90 days
 Quotation prepared by Bryan J. Thompson
 To accept this quotation, sign here and return _____ Date _____

Labor Deposit 20% = \$790.12
 Mats. Deposit 85% = \$884.95
Total Deposit Due to Begin * = \$1,675.07

NOTE: If quotation is accepted, this document will also serve as an invoice from date of acceptance.
 * - Submission of deposit will qualify as complete acceptance of full bid unless previously discussed. Deposit is non refundable. Accepted bids are booked in order of receipt of deposit.
 Any alteration to this bid upon acceptance without mutual agreement from both parties shall be considered a breach of contract and shall be subject to legal ramifications.

A Great Paint Job At A Fair Price!

City of South Hutchinson Staff Report



Topic: Kwik Shop's Cereal Malt Beverage Licenses

Date: December 5, 2016

The cereal malt beverage licenses are for both of the Kwik Shop stores located at 8 N. Main and 1006 S Main. Each license requires a separate action item. Chief Jones has indicated that there have been no problems with alcohol sales at either location. Cereal malt beverage licenses are approved annually and require a \$75 fee. Kwik Shop has submitted both payments. Cereal malt beverages are defined as having not more than 3.2% alcohol by weight produced by fermentation and not by distillation. Wine, spirits and strong beer are regulated at the state level.