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- A. **CALL TO ORDER/ROLL CALL**
__Brislin __Cokeley __Nisly __Scofield __Griffin __Elliott
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**
- D. **CITIZEN COMMENTS**
- E. **CONSENT AGENDA**
1. Approval of Minutes – Regular Council Meeting, August 11, 2025
2. Approval of Invoices

Motion _____ Second _____ Vote _____
- F. **ACTION ITEMS**
1. Approve Donation of 8 Prairie Ridge Land Bank lots to Luxe Kansas, LLC

Motion _____ Second _____ Vote _____

2. Approve Donation of 8 Prairie Ridge Land Bank lots to Luxe Kansas, LLC

Motion _____ Second _____ Vote _____
- G. **DISCUSSION ITEMS**
1. Upcoming council meetings
2. Strategic Planning final step
- H. **CITY ADMINISTRATOR’S REPORT**
- I. **GOVERNING BODY COMMENTS**
- J. **ADJOURNMENT**

SUBMITTED BY: Jeff Schenk, City Administrator

MEETING DATE: August 25, 2025

AGENDA ITEM: Consent Agenda

BACKGROUND:

Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote.

DESCRIPTION:

Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

PROPOSED ITEMS:

- Approval of Minutes from the following meetings:
 - August 11, 2025, Regular Council Meeting
- Approval of Invoices

RECOMMENDATION:

Motion to approve the consent agenda as presented.

ATTACHMENTS:

Exhibit A – Minutes from August 11, 2025, Regular Council Meeting

Exhibit B – AP Invoices

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- A. **CALL TO ORDER/ROLL CALL 6:00 pm**
_X_Brislin _X_Cokeley _X_Nisly _X_Scofield _X_Griffin _X_Elliott
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**
- D. **CITIZEN COMMENTS N/A**
- E. **HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**
1. Officer Ryan Recognition

- F. **CONSENT AGENDA**
1. Approval of Minutes – Regular Council Meeting, July 28, 2025
2. Approval of Invoices

Motion SCOFIELD Second ELLIOTT Vote 5-0

- G. **ACTION ITEMS**
1. Approval of rezoning 601 A Scott Blvd from Commercial to Agricultural

Motion _____ Second _____ Vote _____

**Died for Lack of Motion – Send back to planning board – Also discussed that holding tank issue needs to be address with current landowners.

2. Approval of rezoning 601 B Scott Blvd from Commercial to Agricultural

Motion _____ Second _____ Vote _____

**Died for Lack of Motion – Send back to planning board

3. Approval of Agreement with JEO for the Transportation Alternative, Pedestrian Connectivity Improvement project

Motion SCOFIELD Second ELLIOTT Vote 5-0

- H. **DISCUSSION ITEMS**

1. Land Bank Lot Application – Add to next agenda for a vote. The council was leaning towards the possibility of donating the land to the applicants.

- I. **CITY ADMINISTRATOR’S REPORT**

1. The county sales tax survey will be going out. The county is asking for a sales tax increase to possibly offset some of their costs. The city of Hutchinson is also going to be having a vote on an increase in sales tax coming soon.
2. Budget discussion – City Administrator went over more concrete budget numbers for 2026. Stated that we may be able to go revenue neutral which would lower the mill levy however, we would still need to have the revenue neutral hearing. The City Administrator asked how we would like to proceed for 2026 for department salary increases. The council stated they preferred budgeting a 2.5% COLA and a 2.5% Merit increase for a total of 5%.

3. Water main issues that need to be addressed – We have several fire hydrants that should not be on 4” water lines that need to be upgraded.

J. **GOVERNING BODY COMMENTS**

Elliott – Asked where we were on the court clerk position? City Clerk indicated that interviews were scheduled for 08/13/2025.

K. **ADJOURNMENT**

Nisly made a motion to adjourn the meeting at 7:36 pm.

Motion **NISLY**

Second **SCOFIELD**

Vote **5-0**

INVOICE APPROVAL LIST

8/25/2025

Gen Gov

	Description	Vendor	Inv. Amt
101-101-5001	Insurance Premiums	Blue Cross Blue Shield	\$844.19
101-101-6002	Insurance Premiums	Freedom Claims Management	\$4,953.36
101-101-6002	Cleaning Service	FreshCo Cleaning	\$150.00
101-101-7005	Reimbursement	Paige Harman	\$25.00
101-101-7005	Reimbursement	Jeff Schenk	\$225.00
101-101-6000	Gas Service	Kansas Gas Service	\$47.28
101-101-7001	League Conference Fees	KS League of Municipalities	\$275.00
101-101-6016	Attorney Services	Cody Smith	\$2,000.00
101-101-6002	Pest Services	The Bug Guys	\$135.00
101-101-7000	Envelopes	Wayne's Printing	\$792.00
101-101-6002			
			\$9,446.83

Police

	Description	Vendor	Inv. Amt
101-102-6002	Printer Service, Copier	Better Image	\$3,187.50
101-102-7000	Toner Cartridge	Better Image	\$264.95
101-102-5001	Insurance Premiums	Blue Cross Blue Shield	\$7,239.79
101-102-6000	Cable TV	Cox Communications	\$50.36
101-102-7000	Toilet Bowl Cleaner	Janitorial Supply	\$16.54
101-102-6000	Gas Service	Kansas Gas Service	\$116.30
101-102-7000	Ethernet Cable	Leading Edge Technology Services	\$12.99
101-102-7000	Paper Towels	Office Plus	\$89.28
101-102-6002	VPN Solutions	Reno County Treasurer	\$891.31
101-102-6002	Pest Services	The Bug Guys	\$150.00
101-102-7004			
101-102-7009			
			\$12,019.02

Street

	Description	Vendor	Inv. Amt
101-103-7002	Hydraulic Hose Repair	B&B Hydraulics	\$11.87
101-103-5001	Insurance Premiums	Blue Cross Blue Shield	\$1,797.96
101-103-6000	Electric	Evergy	\$36.22
101-103-7002	Blade for Grasshopper	Fairview Service	\$17.93
101-103-6000	Gas Service	Kansas Gas Service	\$90.75
101-103-6002	Concrete	Mid America Redi-Mix	\$1,678.48
101-103-6001	Trailer Insurance	ProValue Insurance	\$144.00
101-103-7002	Filter, Fuse for Tractor	Rose Motor Supply	\$112.58
			\$3,889.79

Fire

	Description	Vendor	Inv. Amt
101-104-6004	Air Quality Tests	Air And Fire Systems Inc	\$745.94
101-104-7002	Water	Culligan	\$19.50
101-104-6000	Gas Service	Kansas Gas Service	\$89.89
101-104-6002	Pest Services	The Bug Guys	\$150.00
101-104-7004			
101-104-7009			
101-104-7002			
			\$1,005.33

Parks

	Description	Vendor	Inv. Amt
101-105-6002	Cleaning Services	FreshCo Cleaning	\$200.00

\$200.00

Court	Description	Vendor	Inv. Amt
101-106-6004	Printer Door Assembly, Copier	Better Image	\$3,433.00
101-106-6016	Judge Service	Ethan Kaplan	\$1,100.00
101-106-6002	Inmate Dental	Prairie Star Health Center	\$263.50
101-106-6017	Inmate Billing	Reno County Sheriff's Department	\$760.00
101-106-6016	Prosecutor Services	Cody Smith	\$1,100.00
101-106-6002			\$6,656.50

Non-Departmental	Description	Vendor	Inv. Amt
101-109-6026			
101-109-7004			
101-109-7004			\$0.00

GENERAL TOTAL \$33,217.47

Water	Description	Vendor	Inv. Amt
201-000-6002	Power Unit Repairs	B&B Hydraulics	\$130.25
201-000-7002	Valve for Vactor	B&B Hydraulics	\$165.97
201-000-5001	Insurance Premiums	Blue Cross Blue Shield	\$1,342.03
201-000-7002	Couplers, Fire Hydrant Parts, Copper Meter Setters	Core & Main	\$3,292.18
201-000-7002	Blade for Grasshopper	Fairview Service	\$17.94
201-000-7000	2 Drawer Lateral File	The Hon Company	\$552.30
201-000-6002	Concrete	Mid America Redi-Mix	\$380.90
201-000-6012			
201-000-7001			
201-000-7002			
201-000-7002			\$5,881.57

Sewer	Description	Vendor	Inv. Amt
301-000-6002	Power Unit Repairs	B&B Hydraulics	\$130.26
301-000-7002	Valve for Vactor	B&B Hydraulics	\$165.97
301-000-5001	Insurance Premiums	Blue Cross Blue Shield	\$2,412.88
301-000-6002	Generator Service	Central Power Systems & Service	\$2,000.00
301-000-7002	Blade for Grasshopper	Fairview Service	\$17.94
301-000-7002	Canned Air	Office Plus	\$38.94
301-000-6002	Wastewater Grit Disposal	Reno County Solid Waste	\$84.00
301-000-6002	Wastewater testing	SDK Laboratories	\$620.00
			\$5,469.99

	Description	Vendor	Inv. Amt
401-000-6002	Chip Seal Roads	Circle C Paving	\$246,899.42
401-000-7012	Concrete	Mid America Redi-Mix	\$368.90
			\$247,268.32

Employee Benefits	Description	Vendor	Inv. Amt
501-000-5007	Insurance Premiums	Dearborn Life Insurance Company	\$666.57
			\$666.57

Bond & Interest	Description	Vendor	Inv. Amt
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601-000-8003	2017 & 2018 GO Bond Principal	Kansas State Treasurer	\$125,000.00
601-000-8004	2017 & 2018 GO Bond Interest	Kansas State Treasurer	\$32,762.50
601-000-8005	2017 GO Bond Bank Fee	Kansas State Treasurer	\$1.25
			\$157,763.75

Donations	Description	Vendor	Inv. Amt
702-000-6004			
702-000-6004			
702-000-6004			
			\$0.00

Loves CID	Description	Vendor	Inv. Amt
705-000-6004			
			\$0.00

ASAP	Description	Vendor	Inv. Amt
			\$0.00

Community Center	Description	Vendor	Inv. Amt
811-000-6004	Cleaning Services	FreshCo Cleaning	\$500.00
811-000-6000	Gas Service	Kansas Gas Service	\$98.04
			\$598.04

Equipment Reserve	Description	Vendor	Inv. Amt
			\$0.00

Building Reserve	Description	Vendor	Inv. Amt
902-000-8029	House Demolition	TW Roloffs	\$10,304.00
			\$10,304.00

2023 Ideatek Fibert Project	Description	Vendor	Inv. Amt
			\$0.00

GRAND TOTAL	\$461,169.71
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CHARTER ORDINANCE NO. 21

A CHARTER ORDINANCE AMENDING SECTION 2 OF CHARTER ORDINANCE NO. 16 RELATING TO THE NUMBER OF COUNCIL MEMBERS OF THE CITY OF SOUTH HUTCHINSON, KANSAS, PURSUANT TO ARTICLE 12, SECTION 5 OF THE KANSAS CONSTITUTION.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SOUTH HUTCHINSON, KANSAS, that:

SECTION 1. Governing Body. That Section 2 of Charter Ordinance Number 16 is hereby amended and shall read as follows:

“The governing body shall consist of a mayor and four council members to be elected to terms as set forth herein. The mayor and council members shall be residents and qualified electors of the city of South Hutchinson, Kansas.”

SECTION 2. Transition. Upon the next occurrence of a vacancy in a council member position, whether by expiration of term, resignation, death, failure to qualify after election, or otherwise, said position shall be abolished and not filled. From and after the date such vacancy occurs, the governing body shall consist of the mayor and four council members.

SECTION 3. Publication and Effective Date. This Charter Ordinance shall be published once each week for two consecutive weeks in the official city newspaper (or as provided by Charter Ordinance No. 18), and shall take effect 61 days after its final publication unless within such 60 days a petition signed by not less than 10% of the electors of the City who voted at the last regular city election is filed with the City Clerk demanding that this Charter Ordinance be submitted to a vote of the electors, in which case the Charter Ordinance shall become effective only if approved by a majority of the electors voting thereon.

SECTION 4. Recording and Filing. The City Clerk is directed to enter this Charter Ordinance in the charter ordinance book of the City, together with a proper statement of its publication, and to file a certified copy with the Kansas Secretary of State.

PASSED AND ADOPTED by the Governing Body, not less than two-thirds of the members-elect voting in favor thereof, this 25th day of August, 2025.

*Governing Body of the City of
South Hutchinson, Kansas*

By: _____
Dina Brislin, Mayor

ATTEST:

Katie Marcum, City Clerk

[SEAL]