

City Council Meeting Agenda

July 24, 2023, 6:00 p.m. 2 S Main, South Hutchinson, KS 67505

A.		ROLL CALL nidtNislyBrislin _	_FairbanksScofield	
	PLEDGE OF ALLEGIANCE APPROVAL OF AGENDA (ADDITIONS/DELETIONS) CITIZEN COMMENTS CONSENT AGENDA 1. Approval of Minutes - Regular Council Meeting, July 10, 2023 2. Approval of Invoices			
E.				
	Motion	Second	Vote	
F.	ACTION ITEMS 1. Approve Easement with Evergy			
	Motion	Second	Vote	
G. H. I.	DISCUSSION ITENCITY ADMINISTR. GOVERNING BOD ADJOURNMENT	ATOR'S REPORT		



CITY COUNCIL AGENDA REPORT

ITEM: F 1-2

SUBMITTED BY: Jeff Schenk, City Administrator

MEETING DATE: July 24, 2023

AGENDA ITEM: Consent Agenda

BACKGROUND:

Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote.

DESCRIPTION:

Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

PROPOSED ITEMS:

- Approval of Minutes from the following meetings:
 - o July 10, 2023, Regular Council Meeting
- Approval of Invoices

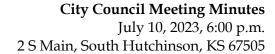
RECOMMENDATION:

Motion to approve the consent agenda as presented.

ATTACHEMENTS:

Exhibit A - Minutes from July 10, 2023, Regular Council Meeting

Exhibit B - AP Invoices





Present: Mayor Brian Garretson, Councilmembers: Dina Brislin, John Fairbanks, Paul Scofield, City Administrator Jeff Schenk, City Superintendent Ronnie Pederson, Fire Chief Greg Henke, Police Chief Darrin Pickering, City Attorney Mark Tremaine.

Absent: Councilmembers: Jeremy Schmidt, Matt Nisly.

- A. CALL TO ORDER/ROLL CALL
 _X_Garretson _A_Schmidt _A_Nisly _X_Brislin _X_Fairbanks _X_Scofield
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA (ADDITIONS/DELETIONS)

Additions: Kathy Helfrich, Hutchinson Street Cat Society Presentation and F2. Resolution for Revenue Neutral Rate.

Delete the current invoice approval list and add amended invoice approval list to show corrected balance.

D. CITIZEN COMMENTS

- 1. There were no citizen comments.
- 2. Presenter, Kathy Helfrich spoke on behalf of the Hutchinson Street Cat Society regarding how their Non-profit organization assists with the feral cat situation in Hutchinson and South Hutchinson. She shared how their organization works with caretakers, KSU and VCA Central Kansas Animal Hospital with trapping, spaying, neutering and placing the cats back to their original territory.

Financial aid is available for caretakers needing assistance with the \$25 copay (per cat) for vet services. Along with the spay and neuter service, the cats also receive their vaccines. In 2016 KSU began offering spaying and neutering services via their mobile trailer. Last Saturday they operated on 54 cats. They average around 250-300 cats per year. VCA also performs about 100 surgeries per year. The next date for KSU to serve the caretakers is Saturday, October 28, 2023.

The first step any caretaker should take when dealing with a feral cat is calling the Hutchinson Street Cat Society at 316-778-0177 or email them at https://hutchinsonstreetcats@gmail.com to get a referral voucher. You can also find them on their Facebook page, Hutchinson Street Cat Society and Twitter Hutch Street Cats.

E. CONSENT AGENDA

- 1. Approval of Minutes Council Meeting, June 26, 2023
- 2. Approval of Invoices

Motion: Scofield Second: Fairbanks Vote: 3-0

F. ACTION ITEMS

1. Purchase of a new dump truck
The council approved purchase of \$30,000.00 for proposed dump truck.

Motion: <u>Fairbanks</u> Second: <u>Brislin</u> Vote: <u>3-0</u>

2. Resolution for Revenue Neutral Rate
Mayor and present Council (per second roll call) voted to accept the proposed
Resolution presented by City Administrator, Jeff Schenk to maintain current mill rate
at 43.500 mills.

Motion: <u>Fairbanks</u> Second: <u>Scofield</u> Vote: <u>4-0</u>

G. DISCUSSION ITEMS

1. Interfaith Housing RCHIP program

City Administrator, Jeff Schenk presented council and citizens with the RCHIP program information stating Interfaith Housing is able to assist residents with revitalization per their application process. Applications are available at City Hall and most city employees, such as police, fire, and street employees.

2. Interfaith Housing Brush up Reno

City Administrator, Jeff Schenk stated the Brush Up Reno program will be launching soon. This program will assist anyone needing help with cleaning up their property. More information will be coming in the near future.

3. Creating a committee to help facilitate the 4th of July celebration.

City Administrator, Jeff Schenk proposed a committee be formed to assist with the fireworks celebration in 2024. It was suggested that possible committee members should consist of residents, business owners, stakeholders, and Market South Hutch. It was stated that better advertising would also be helpful as next year we may have fewer fireworks stands, as several may move out of the area with the new laws Hutchinson adopted. We would like to continue providing a safe, fun celebration for all our residents and their families. Volunteers are always appreciated. All Councilmembers and Mayor Garretson agreed to assembling a committee for next years' festivities.

H. CITY ADMINISTRATOR'S REPORT

Jeff Schenk stated the auditors were coming the week of July 31, 2023, to complete the 2022 year. After the audit is complete, the budget would then be prepared for 2024. In order to have the budget finalized and passed Jeff Schenk asked for the council to agree to move the September 11, 2023, Council meeting one week, to September 18, 2023. The mayor and council agreed to move the September 11, 2023 council meeting to September 18, 2023.

Jeff Schenk presented information to the council and citizens regarding a new project, VA Village coming to South Hutchinson in the next few months. This project will provide military assistance (such as PTSD soldiers) and is income based. This housing development will be between the mobile home park and residential area around Elm St. and Ave D. Jeff also suggested the city find a way to assist the project manager and company with tree removal on the property.

I. GOVERNING BODY COMMENTS

Mayor Garretson inquired as to the smell on the west side of town over the holiday weekend. City Superintendent Ronnie Pederson stated it came from Tyson, as they got backed up a little from being closed for the 4th of July.

John Fairbanks asked Ronnie Pederson and Jeff Schenk if any solutions were made for the burn pile and its additional hours of operation during the summer months. Ronnie stated the burn pile is open every second Saturday of the month, but no other evenings were opened up yet. They will investigate this request further.

J. EXECUTIVE SESSION

There was no executive session at tonight's meeting.

K. ADJOURNMENT

John Fairbanks motioned to adjourn the meeting at 6:45 pm.

Motion: <u>Fairbanks</u> Second: <u>Scofield</u> Vote: <u>3-0</u>

(Attest): Michele Nightingale
Michele Nightingale, City Clerk

INVOICES PAID (7/10/2023 thru 7/23/2023)

Gen Gov	Description	Vendor	Inv. Amt Ck Date
101-101-6000	Cable Services	Cox	\$16.78 7/10/2023
101-101-6000	June Electricity	Evergy	\$364.04 7/10/2023
101-101-6000	Internet Services	Idea Tek	\$27.50 7/10/2023
101-101-6000	Gas Service	Ks Gas	\$47.34 7/14/2023
101-101-6000	Phone Services	Vaspian	\$116.70 7/18/2023
101-101-6002	Daily Receipt Books	Wayne's	\$580.00 7/13/2023
101-101-6002	August Ins Premiums	Freedom Claims	\$5,276.36 7/13/2023
101-101-6002	June Janitorial Services	Freshco	\$225.00 7/10/2023
101-101-6002	Blanket Surety Bond	CAN Surety	\$32.50 7/14/2023
101-101-7000	Office Supplies	Office Plus	\$263.46 7/10/2023
101-101-7001	KOMA/KORA & League Conference (MDN)	League Ks Munic.	\$350.00 7/10/2023
101-101-7002	Filters	Decker & Mattison	\$18.82 7/10/2023
101-101-7005	Allowance (contract) & Lost Chk Replacement (Fall 22)	Joe Turner	\$2,817.05 7/13/2023
101-101-7005	Comm Center Refund	Shelby Harner	\$75.00 7/13/2023
101-101-7015	HDMI to VGA Adapter	Leading Edge	\$18.99 7/14/2023
101-101-7015	Drive Storage Expansion	Leading Edge	\$438.58 7/10/2023
101 101 / 010	2e eterage Enparieren	20009 2080	\$10,668.12
			410)000111
Police	Description	Vendor	Inv. Amt
101-102-5001	Health Ins July	BCBS	\$5,439.01 7/18/2023
101-102-5001	Vision Insurance	VCD	\$256.72 7/18/2023
101-102-6000	Cable Services	Cox	\$39.87 7/10/2023
101-102-6000	Internet Services	Idea Tek	\$27.50 7/10/2023
101-102-6000	June Electricity	Evergy	\$558.00 7/10/2023
101-102-6000	Gas Service	Ks Gas	\$135.79 7/14/2023
101-102-6000	Phone Services	Vaspian	\$236.70 7/18/2023
101-102-6002	Maintenance & Support	Aktivov	\$3,783.33 7/10/2013
101-102-6002	23 Dodge Durango Fronts x2	Innovative Tint	\$160.00 7/10/2023
101-102-6004	Unit #3 (25.28) & Crown Vic (291.15)	Carquest	\$316.43 7/10/2023
101-102-6005	Cell Service	Verizon	\$404.05 7/10/2023
101-102-7002	5 Gal Water Bottles	Culligan	\$42.00 7/10/2023
101-102-7002	Filters	Decker & Mattison	\$18.82 7/10/2023
101-102-7003	June Fuel Usage	Bridgman	\$1,945.73 7/13/2023
101-102-7009	Shirts & Caps	Fincher's	\$768.97 7/14/2023
101-102-7015	Display Port to VGA & Go Daddy SSL Cert.	Leading Edge	\$1,014.97 7/14/2023
101-102-7015	Drive Storage Expansion	Leading Edge	\$438.58 7/10/2023
			\$15,586.47
Street	Description	Vendor	Inv. Amt
101-103-5001	Health Ins July	BCBS	\$1,368.13 7/18/2023
101-103-5001	Vision Insurance	VCD	\$68.56 7/18/2023
101-103-6000	June Electricity	Evergy	\$417.91 7/10/2023
101-103-6000	Internet Services	Idea Tek	\$27.50 7/10/2023
101-103-6000	Gas Service	Ks Gas	\$92.57 7/14/2023
101-103-6000	Phone Services	Vaspian	\$50.00 7/18/2023
101-103-6002	1999 Dump Truck Tag	RN CO Treasurer	\$30.25 7/14/2023
101-103-6003	June Services	UniFirst	\$86.60 7/10/2023
101-103-7002	Trailer Tires	Cooper Tire	\$206.00 7/10/2023
101-103-7002	5 Gal Water Bottles	Culligan	\$14.00 7/10/2023
101-103-7002	Street Services	Fairview	\$30.40 7/10/2023
101-103-7002	Windshield Repair	Innovative Tint	\$38.01 7/14/2023
101-103-7002	Janitorial Supplies	Janitorial Supply	\$25.80 7/10/2023
101-103-7002	Wheel & Tire - Mowing Tractor	KanEquip	\$755.25 7/18/2023
101-103-7003	June Fuel Usage	Bridgman	\$299.42 7/13/2023
			\$3,510.40

Fire	Description	Vendor	Inv. Amt
101-104-6000	Cable Services	Cox	\$10.49 7/10/2023
101-104-6000	Internet Services	Idea Tek	\$27.50 7/10/2023
101-104-6000	June Electricity	Evergy	\$460.25 7/10/2023
101-104-6000	Gas Service	Ks Gas	\$67.98 7/14/2023
101-104-6000	12v/24v Charger 200A Start	Rose Motor	\$368.95 7/18/2023
101-104-6000	Phone Services	Vaspian	\$50.00 7/18/2023
101-104-6002	Drug Screen - Gage Reid	Hutch Clinic	\$50.00 7/10/2023
101-104-6003	Solenoid	Daniel Soto	\$748.00 7/10/2023
101-104-6005	Cell Service	Verizon	\$144.19 7/10/2023
101-104-7002	Filters	Decker & Mattison	\$18.82 7/10/2023
101-104-7002	5 Gal Water Bottles	Culligan	\$16.80 7/10/2023
101-104-7015	Drive Storage Expansion	Leading Edge	\$438.58 7/10/2023
	- '		\$2,401.56
Count	Description	Wandan	Inc. Anat
Court	Description Section 1	Vendor	Inv. Amt
101-106-6004	Trans, Scans & Copies	Underground Vault	57.25 7/10/2023
101-106-6015	Muni Court Collection Batch	Ks State Treasurer	\$964.00 7/10/2023
101-106-6017	June Inmate Housing	RN CO Sheriff's Office	\$1,480.00 7/10/2023
		GENERAL TOTAL	\$2,501.25 \$34,667.80
		02.12.012.101.12	ψ 3 1,007100
Park	Description	Vendor	Inv. Amt
101-105-6000	June Electricity	Evergy	\$124.03 7/10/2023
101-105-6003	Haul off old fence post	RN CO Solid Waste	\$17.60 7/18/2023
101-105-6004	June Janitorial Services	Freshco	\$100.00 7/10/2023
			\$241.63
Non-Departmental	Description	Vendor	Inv. Amt
•	•		
101-109-6000	June Electricity	Evergy	\$5,931.26 7/10/2023
101-109-6000	June Electricity	Evergy	\$5,931.26 7/10/2023 \$5,931.26
		-	\$5,931.26
Water	Description	Vendor	\$5,931.26 Inv. Amt
Water 201-000-5001	Description Health Ins July	Vendor BCBS	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023
Water 201-000-5001 201-000-5001	Description Health Ins July Vision Insurance	Vendor BCBS VCD	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023
Water 201-000-5001 201-000-5001 201-000-6000	Description Health Ins July Vision Insurance Locate Fees	Vendor BCBS VCD Kansas One Call	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support	Vendor BCBS VCD Kansas One Call Aktivov	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity	Vendor BCBS VCD Kansas One Call Aktivov Evergy	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002 201-000-6002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service June Services	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric UniFirst	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023 \$86.60 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002 201-000-6003 201-000-6005	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service June Services Cell Service	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric UniFirst Verizon	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023 \$86.60 7/10/2023 \$169.74 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002 201-000-6003 201-000-6005 201-000-7000	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service June Services Cell Service Permit #69 Mailings	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric UniFirst Verizon USPS	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023 \$86.60 7/10/2023 \$169.74 7/10/2023 \$1,000.00 7/18/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002 201-000-6003 201-000-6005 201-000-7000 201-000-7000	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service June Services Cell Service Permit #69 Mailings 5 Gal Water Bottles	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric UniFirst Verizon USPS Culligan	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023 \$86.60 7/10/2023 \$169.74 7/10/2023 \$1,000.00 7/18/2023 \$14.00 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002 201-000-6003 201-000-6005 201-000-7000 201-000-7002 201-000-7002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service June Services Cell Service Permit #69 Mailings 5 Gal Water Bottles PVC	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric UniFirst Verizon USPS Culligan Core Main	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023 \$289.62 7/18/2023 \$169.74 7/10/2023 \$1,000.00 7/18/2023 \$14.00 7/10/2023 \$145.57 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002 201-000-6003 201-000-6005 201-000-7000 201-000-7002 201-000-7002 201-000-7002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service June Services Cell Service Permit #69 Mailings 5 Gal Water Bottles PVC Janitorial Supplies	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric UniFirst Verizon USPS Culligan Core Main Janitorial Supply	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023 \$86.60 7/10/2023 \$169.74 7/10/2023 \$1,000.00 7/18/2023 \$14.00 7/10/2023 \$145.57 7/10/2023 \$25.81 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002 201-000-6003 201-000-6005 201-000-7000 201-000-7002 201-000-7002 201-000-7002 201-000-7002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service June Services Cell Service Permit #69 Mailings 5 Gal Water Bottles PVC Janitorial Supplies June Fuel Usage	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric UniFirst Verizon USPS Culligan Core Main Janitorial Supply Bridgman	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023 \$86.60 7/10/2023 \$169.74 7/10/2023 \$1,000.00 7/18/2023 \$14.00 7/10/2023 \$145.57 7/10/2023 \$25.81 7/10/2023 \$601.19 7/13/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002 201-000-6003 201-000-6005 201-000-7000 201-000-7002 201-000-7002 201-000-7002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service June Services Cell Service Permit #69 Mailings 5 Gal Water Bottles PVC Janitorial Supplies	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric UniFirst Verizon USPS Culligan Core Main Janitorial Supply	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023 \$86.60 7/10/2023 \$169.74 7/10/2023 \$1,000.00 7/18/2023 \$14.00 7/10/2023 \$145.57 7/10/2023 \$25.81 7/10/2023
Water 201-000-5001 201-000-5001 201-000-6000 201-000-6002 201-000-6002 201-000-6002 201-000-6002 201-000-6003 201-000-6005 201-000-7000 201-000-7002 201-000-7002 201-000-7002 201-000-7002	Description Health Ins July Vision Insurance Locate Fees Maintenance & Support June Electricity Colilert H2O/Anions Nitrate Forrest & Maple Water Well #3 Service June Services Cell Service Permit #69 Mailings 5 Gal Water Bottles PVC Janitorial Supplies June Fuel Usage	Vendor BCBS VCD Kansas One Call Aktivov Evergy Ks Dept of Health Mid-America Redi Mix Zenor Electric UniFirst Verizon USPS Culligan Core Main Janitorial Supply Bridgman	\$5,931.26 Inv. Amt \$1,200.66 7/14/2023 \$44.65 7/18/2023 \$63.60 7/10/2023 \$3,783.33 7/10/2013 \$4,130.15 7/10/2023 \$92.00 7/10/2023 \$469.84 7/10/2023 \$289.62 7/18/2023 \$86.60 7/10/2023 \$169.74 7/10/2023 \$1,000.00 7/18/2023 \$14.00 7/10/2023 \$145.57 7/10/2023 \$25.81 7/10/2023 \$601.19 7/13/2023 \$2,076.03 7/10/2023
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301-000-6002	C & Washington	Mid America Redi Mix	\$414.88 7/10/2023
301-000-6002	June Lab Analysis	SDK Labs	\$598.00 7/10/2023
301-000-6003	Grit Removal	RN CO Solid Waste	\$205.00 7/10/2023
301-000-6003	June Services	UniFirst	\$86.60 7/10/2023
301-000-6005	Cell Service	Verizon	\$373.15 7/10/2023
301-000-7000	Permit #69 Mailings	USPS	\$1,000.00 7/18/2023
301-000-7002	5 Gal Water Bottles	Culligan	\$14.00 7/10/2023
301-000-7002	Relay: SPST 30A 120V	DESS LLC	\$95.08 7/10/2023
301-000-7002	Janitorial Supplies	Janitorial Supply	\$25.81 7/10/2023
301-000-7003	June Fuel Usage	Bridgman	\$436.68 7/13/2023
301-000-7015	Drive Storage Expansion	Leading Edge	\$438.57 7/10/2023
			\$19,804.81
Special HWY	Description	Vendor	Inv. Amt
401-000-6002	A & Walnut	Mid America Redi Mix	\$434.85 7/10/2023
401-000-0002	A & Walliut	Wild America Redi Wilx	\$434.85 \$434.85
			7434.03
Employee Benefits	Description	Vendor	Inv. Amt
501-000-5007	Life Ins Premiums	Dearborn	\$480.38 7/18/2023
			\$480.38
ASAP	Description	Vendor	Inv. Amt
801-000-4009	Forfeit Cash Bond - Witman	SH Muni Court	\$60.00 7/10/2023
			\$60.00
Comm Ctr	Description	Vendor	Inv. Amt
811-000-6000	June Electricity	Evergy	\$367.06 7/10/2023
811-000-6000	Gas Service	Ks Gas	\$100.38 7/14/2023
811-000-6004	June Janitorial Services	Freshco	\$450.00 7/10/2023
811-000-7002	Janitorial Supplies	Janitorial Supply	\$216.66 7/10/2023
			\$1,134.10
Capital Equipment	Description	Vendor	Inv. Amt
901-000-8022	Dump Truck (street)	ProCon	\$30,000.00 7/13/2023
901-000-8028	Mixer Rebuild	Fluid Equip	\$12,864.46 7/14/2023
			\$42,864.46
		GRAND TOTAL	\$119,812.08
		-	. ,



CITY COUNCIL AGENDA REPORT

ITEM: F 1

SUBMITTED BY: Jeff Schenk, City Administrator

PREPARED BY: Jeff Schenk, City Administrator

MEETING DATE: July 24, 2023

AGENDA ITEM: Evergy Request for an Easement

BACKGROUND:

Evergy is looking to rebuild a 34.5KV distribution line to South Hutchinson. To accomplish this, they need a 10' Easement along the highway right-of-way starting just south of highway 50 extending south.

PROJECT DESCRIPTION:

Please see the attached maps for easement location and legal description. The current easement allows them to place on a pole on our property. This doesn't work for us because we have a force main that runs down this section of property we own. This section is also a potential location for a future roadway.

PROPOSED PURCHASE:

Evergy is prepared to pay \$700 dollars that will go into the general fund.

RECOMMENDATION:

City staff recommends the council approve the sell of an easement to Evergy pending a successful revision to the easement description not allowing a pole to be placed in our easement and allow the City Administrator to sign.

PT NW/4 S36-T23S-R06W PT NE/4 S36-T23S-R06W

GRANT OF RIGHT OF WAY

For and in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City of South Hutchinson, Kansas, ("Grantor") do hereby grant, convey and warrant unto Evergy Kansas Central, Inc., a Kansas corporation, its successors, assigns and lessees, ("Grantee") the right and easement to alter, conduct surveys, construct, erect, inspect, install, maintain, operate, rebuild, reconstruct, relocate, remove, renew, repair and replace electric and communication transmission and distribution lines and their appurtenances under varying conditions of operation, including the poles, towers, anchors, guys, crossarms, insulators, conductors, conduit, ducts, cables, and other fixtures and equipment appurtenant thereto for the transmission and/or distribution of electric energy and communications in, along, under, across, and over the Grantor Real Property on a strip of land particularly described in Exhibit "A" attached hereto and made part of this instrument by reference ("Right of Way") (individually and in any combination referred to as the "Rights"), together with the right of ingress to and egress from the Right of Way on the Grantor Real Property and contiguous land owned by Grantor for the purpose of Grantee exercising the Rights ("Access Rights"). Grantee shall exercise the Rights and Access Rights in a reasonable and appropriate manner as determined in its good faith and when practicable, use existing roads and lanes. The "Grantor Real Property" is that certain real property owned by Grantor and described as:

The North 146 feet of the South 1/2 of the Northwest 1/4; AND the North 146 feet of the South 1/2 of the Northeast 1/4 lying West of the center line of the railroad track of the Missouri Pacific Railway Company, all in Section 36, Township 23 South, Range 6 West of the 6th P.M., Reno County, Kansas.

In the exercise of the Rights and Access Rights, Grantee shall have the further right to erect and use gates in all fences that cross or obstruct the Access Rights or that shall hereafter

22-146 HWY 50 to Crupper Corner RND17

16-EC-1

cross or obstruct the Access Rights on the Grantor Real Property or contiguous land owned by Grantor, and also have the right to trim, remove, eradicate, cut and clear away any trees, limbs, brush and vines ("Woody Vegetation") on or adjoining the Right of Way or on routes exercised as Access Rights now or at any future time whenever in its judgment such Woody Vegetation will interfere with or endanger the exercise of the Rights or the Access Rights. All such Woody Vegetation shall be burned or removed by the Grantee unless otherwise agreed to by Grantor.

The Grantor, its heirs, successors, assigns and lessees, may cultivate, use and enjoy the Right of Way, provided such use shall not, in the reasonable judgment of Grantee, interfere with or endanger the Rights, and provided further that no improvements, buildings or structures shall be located, constructed or otherwise placed on the Right of Way without the prior written consent of the Grantee, which consent shall not be unreasonably withheld.

In the event Grantee causes damage to Grantor or the Grantor Real Property from the exercise of the Rights or Access Rights, Grantee shall either cause the physical, material damage to be repaired or pay Grantor the reasonable cost of such work; said damages, if not mutually agreed upon, shall be appraised, ascertained and otherwise valued by three disinterested persons, one of whom shall be selected by each, Grantor and Grantee, their heirs or successors, assigns or lessees, and the third by the two so selected. The damages determined by such persons, or a majority of them, shall be conclusive. This shall be Grantee's only liability for damage.

This grant shall be binding upon the heirs, successors and assigns of the Grantor and shall otherwise run with the land.

This Agreement may be executed in an original, but all of which, taken together,	•	
WITNESS the hand of the Grantor this	_day of	, 20
City of South Hutchinson, Kansas		
By:	Ву:	
Name: Print Name Here	Name:	Print Name Here
Title:	_ Title:	

22-146 HWY 50 to Crupper Corner

Evergy RES #: 22-146

16-EC-1

STATE OF)	CORPORATE ACKN		
COUNTY OF) SS:)	CORPORATE ACKN	OWLEDGME	NT
On this	day of		, 20	, before me,
		-	•	
personally appeared and				
of <u>City of South Hutchinson, k</u>	Kansas			
and did say that said instrume acknowledge said instrument	_			•
WITNESS my hand and	d seal the day a	nd year last above w	ritten.	
	,	N	lotary Public	
		Pr	int Name He	re
My appointment expires:				
	-			

Exhibit A

Sheet 1 of 3

Permanent Easement Description:

A tract of land in the South Half of the Northwest Quarter (S 1/2 NW 1/4) of Section 36, in Township 23 South, Range 6 West of the 6th P.M., in Reno County, Kansas, described by Robert A. Peschel, LLS # 1385 on 12.21.2022 as follows: COMMENCING at the Northwest (NW) corner of the S 1/2 of said NW 1/4;

THENCE North 88°38'27" East along the North line of the S 1/2 of said NW 1/4 for 72.00 feet to a point on the East Right-of-Way (R/W) line of Highway 14, said point being the POINT OF BEGINNING;

THENCE continuing North 88°38'27" East along said North line for 10.01 feet;

THENCE South 01°07'24" West for 0.43 feet;

THENCE South 01°05'57" West for 145.52 feet to the South line of a tract;

THENCE South 88°38'35" West along said South line for 10.01 feet to said East R/W line;

THENCE North 01°05'57" East along said East R/W line for 145.95 feet to the POINT OF BEGINNING.

Containing 1,460 sq ft (0.034 acres) more or less.

Easement in Road R/W Description:

It being the intent of this instrument to extend the easement to include that land now lying in road right of way to which would revert in case of vacation or abandonment thereof said land being more particularly described as: A tract of land in the Northwest Quarter (NW 1/4) of Section 36, in Township 23 South, Range 6 West of the 6th P.M., in Reno County, Kansas, described by Robert A. Peschel, LLS # 1385 on 12.21.2022 as follows:

BEGINNING at the Northwest (NW) Corner of the South Half of said NW 1/4;

THENCE South 01°06'55" West along the West line of said NW 1/4 for 142.84 feet;

THENCE South 88°53'05" East for 71.97 feet to the East Right-of-Way (R/W) line of Highway 14;

THENCE North 01°05'57" East along said East R/W line for 145.95 feet;

THENCE North 88°53'05" West for 71.93 feet to said West line of the NW 1/4;

THENCE South 01°06'55" West along said West line for 3.11 feet to the POINT OF BEGINNING.

Containing 10,502 sq ft (0.241 acres) more or less.

Total area containing 11,962 sq ft (0.275 acres) more or less.



12.21.2022

COUNTY

RENO

Robert A. Peschel, LLS #1385



785.562.5148 cesengineering.com HWY 50 to Crupper Corner Permanent Easement

TRACT#

Project #

22-146

evergy

RND17

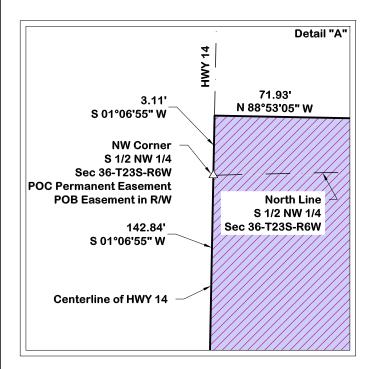
12.21.2022

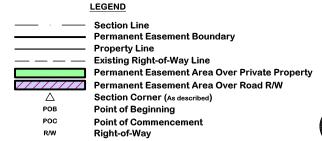
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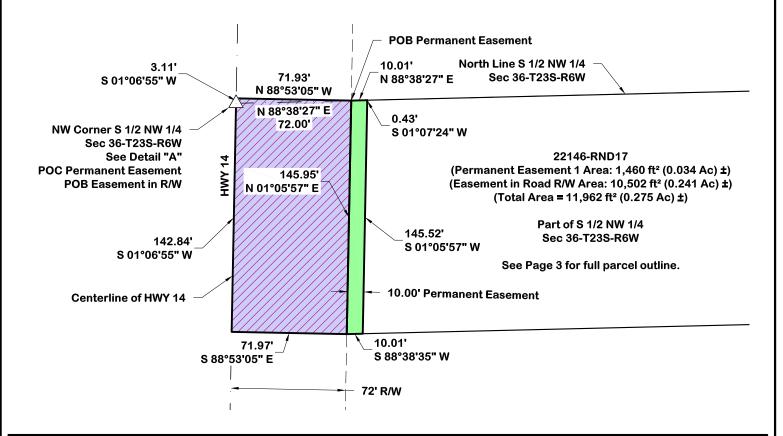
Exhibit A

Sheet 2 of 3

THIS SKETCH HAS BEEN PREPARED FOR EASEMENT EXHIBIT PURPOSES ONLY AND DOES NOT CONSTITUTE A BOUNDARY SURVEY. DISTANCES AND BEARINGS ARE BASED ON NAD-83 KANSAS REGIONAL COORDINATE SYSTEM ZONE 17.









605 Broadway, Marysville KS 785.562.5148 cesengineering.com

HWY 50 to Crupper Corner Permanent Easement

COUNTY

RENO

TRACT#

RND17

Project #

22-146

evergy

Date

12.21.2022

Exhibit A

Sheet 3 of 3

THIS SKETCH HAS BEEN PREPARED FOR EASEMENT EXHIBIT PURPOSES ONLY AND DOES NOT CONSTITUTE A BOUNDARY SURVEY. DISTANCES AND BEARINGS ARE BASED ON NAD-83 KANSAS REGIONAL COORDINATE SYSTEM ZONE 17.

NW Corner NW 1/4 Sec 36-T23S-R6W

HWY 50

NE Corner NW 1/4 Sec 36-T23S-R6W

R/W

NW Corner S 1/2 NW 1/4 Sec 36-T23S-R6W **POC Permanent Easement** POB Easement in R/W

NE Corner S 1/2 NW 1/4 Sec 36-T23S-R6W

10.00' Permanent Easement

22146-RND17

(Permanent Easement 1 Area: 1,460 ft² (0.034 Ac) ±) (Easement in Road R/W Area: 10,502 ft² (0.241 Ac) ±) (Total Area = $11,962 \text{ ft}^2 (0.275 \text{ Ac}) \pm)$

> Part of S 1/2 NW 1/4 Sec 36-T23S-R6W

SW Corner NW 1/4 Sec 36-T23S-R6W

SE Corner NW 1/4 Sec 36-T23S-R6W

LEGEND

Section Line

Permanent Easement Boundary

Property Line

Existing Right-of-Way Line

Permanent Easement Area Over Private Property Permanent Easement Area Over Road R/W

Section Corner (As described) Δ

POB **Point of Beginning** POC

R/W

Point of Commencement

Right-of-Way



ENGINEERS SURVEYORS

CES GROUP 605 Broadway, Marysville KS 785.562.5148 cesengineering.com

HWY 50 to Crupper Corner Permanent Easement

TRACT#

Project #

22-146

RENO

COUNTY

RND17

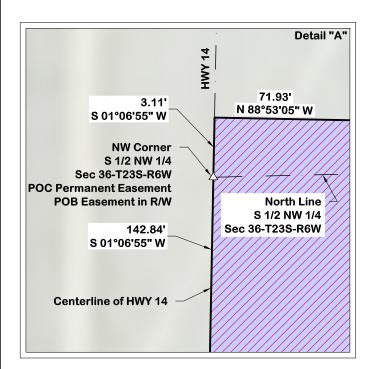
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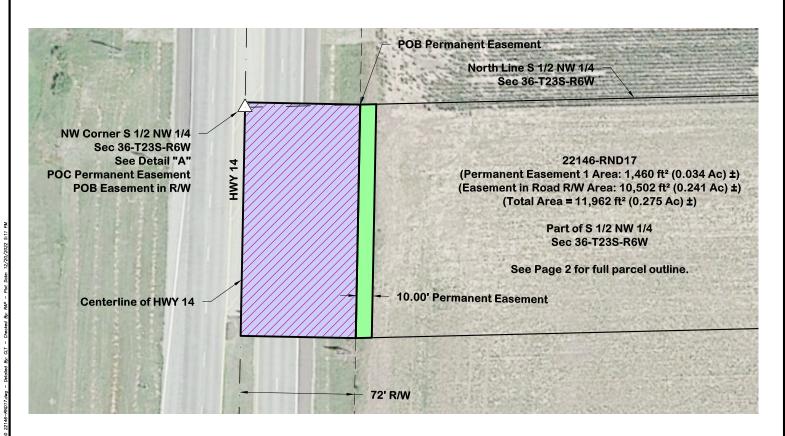
evergy

Aerial Exhibit

Sheet 1 of 2









605 Broadway, Marysville KS 785.562.5148 cesengineering.com

HWY 50 to Crupper Corner Permanent Easement

COUNTY

RENO

TRACT#

RND17

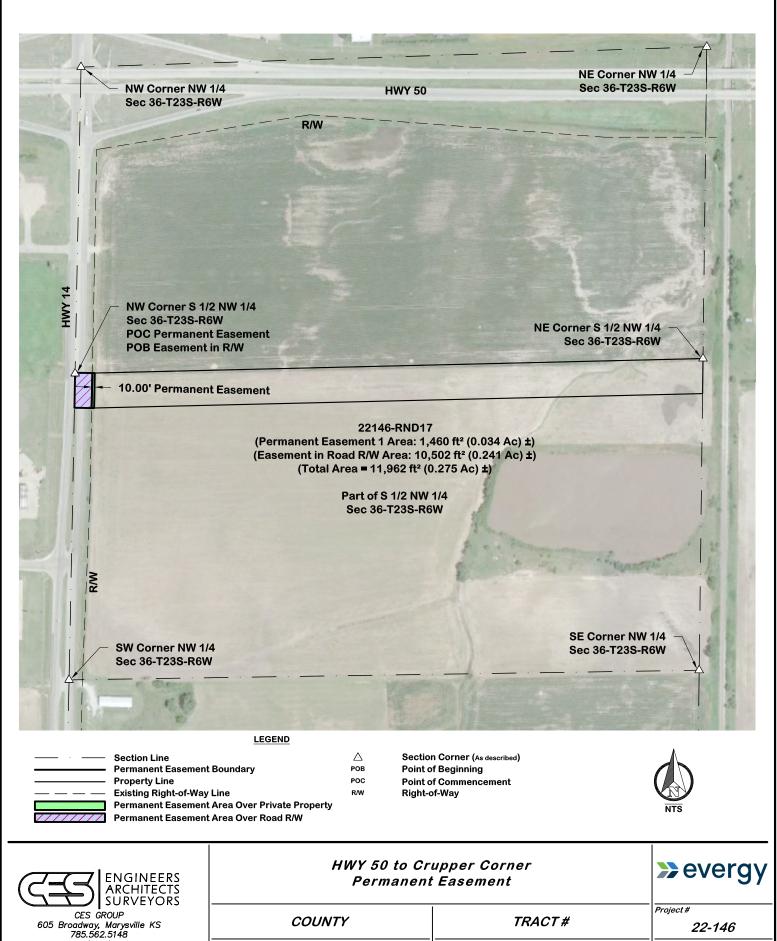
Project #

22-146

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Date

12.21.2022



RENO

Date

12.21.2022

RND17

Aerial Exhibit
Sheet 2 of 2

Project #: 223311.26 - File Name: 223311.26-Evergy_Hwy 50 22146-RND17.dwg - Detailed By:

cesengineering.com