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- A. **CALL TO ORDER/ROLL CALL**
__Brislin __Cokeley __Nisly __Scofield __Griffin __Elliott
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**
- D. **CITIZEN COMMENTS**
- E. **HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**
- F. **CONSENT AGENDA**
1. Approval of Minutes – Regular Council Meeting, June 23, 2025
2. Approval of Minutes – Regular Council Meeting, July 14, 2025
3. Approval of Invoices

Motion _____ Second _____ Vote _____
- G. **ACTION ITEMS**
1. Approve Ordinance 25-05 regulating camping and sleeping in public

Motion _____ Second _____ Vote _____

2. Approve purchase of a grasshopper mower

Motion _____ Second _____ Vote _____
- H. **DISCUSSION ITEMS**
1. Pivot on West field
2. 2026 Budget
- I. **CITY ADMINISTRATOR’S REPORT**
- J. **GOVERNING BODY COMMENTS**
- K. **ADJOURNMENT**

SUBMITTED BY: Jeff Schenk, City Administrator

MEETING DATE: July 28, 2025

AGENDA ITEM: Consent Agenda

BACKGROUND:

Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote.

DESCRIPTION:

Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

PROPOSED ITEMS:

- Approval of Minutes from the following meetings:
 - June 23, 2025, Regular Council Meeting
 - July 14, 2025, Regular Council Meeting
- Approval of Invoices

RECOMMENDATION:

Motion to approve the consent agenda as presented.

ATTACHMENTS:

Exhibit A – Minutes from June 23, 2025, Regular Council Meeting

Exhibit B – Minutes from July 14, 2025, Regular Council Meeting

Exhibit C – AP Invoices

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- A. **CALL TO ORDER/ROLL CALL 6:00pm**
_X_Brislin _X_Cokeley _X_Nisly _X_Scofield _X_Griffin _X_Elliott
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS) Rebranding in hearings and presentations**
- D. **CITIZEN COMMENTS N/A**
- E. **HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**
Plot Marketing presented a new rebranding to the city council. It included why the colors were chosen, the new motto “The Good Neighbor”, and the new logos and branding guidelines.
- F. **CONSENT AGENDA**
1. Approval of Minutes – Regular Council Meeting, June 9, 2025
2. Approval of Invoices
- Motion NISLY Second ELLIOTT Vote 5-0
- G. **ACTION ITEMS**
1. Approve ordinance 25-04 approving fireworks during Freedom Fest
- Motion COKELEY Second ELLIOTT Vote 5-0
2. Approve addendum to contract for City Administrator.
- Motion SCOFIELD Second ELLIOTT Vote 4-1 COKELEY
- H. **DISCUSSION ITEMS**
Water rights transfer – Received approval to move all water rights from west field to our existing well 4 which gives us a 13% contingency. Mr. Oatney has been advised that he cannot pump any water from that well. Mr. Oatney would like to purchase the equipment that is currently on the land for irrigation. Do we want to work out a price or what direction the council would like to go?
- Cokeley recommended that we call Reinke and Valley to see if we can upgrade the older system with the updated pivot system before we make any decisions.
- I. **CITY ADMINISTRATOR’S REPORT**
New utility clerk started today, administrative assistant starts on July 1st.
- Jeff spoke with Ben Anderson at Hutch Regional about adding the 67505-zip code to their list for housing incentives for new doctors moving to the area. It was approved by Hutch Regional admin staff.
- Barn dominium subdivision is being discussed for the land out by the south water tower. Potentially need 5-6 buyers before they can start designing the subdivision.

J. **GOVERNING BODY COMMENTS**

ELLIOTT – Requested an update on the server. City Clerk indicated that they have started migrating all the information over to the new server with the old server running alongside. Waiting for an installation from Jayhawk for our court software and then the PD side will be finished, and they will start migrating all the city information as soon as that is done. Then working through the migration of Office 365 from Commercial licensing to government licensing. Should be about 2 more weeks out.

Brislin asked about the time clock software implementation. City Clerk states that Paige will be helping work through that by trying to break down how payroll works, overtime, etc. to get built for the company.

Elliott asked about a drainage issue on the south side of town. Matt states that there is a partial collapse. It is on the list of things to do but will be done after we get the roads ready for chip sealing to be completed.

GRIFFIN– Wants more information about chip sealing. Are they going to leave the rock down? Jeff states that they put down an oil layer and then an aggregate. When they put it down it must be thick enough that it creates a layer all the way across, once all the cars embed the aggregate into the oil layer it leaves a lot of loose aggregate that they then have to pick up. If you do not pick it up it can be pushed into the aggregate that is bound into the oil layer and then push it out creating holes. Cokeley – Are they crack sealing before chip sealing? Jeff states no, not this time.

Sidewalk path – do you have a physical map for what we are thinking for that? Jeff stated that we don't have that yet. Waiting for the survey report and then they will map out where the trail system will go.

COKELEY– individual from the community called with a complaint about the stray cats. Not sure what they can do. Pickering stated that if we trap it, take it to the vet, have it spayed or neutered, then it will go right back where it found it. Asked about an ordinance that we can work through to fix some of these issues. Discussed previous cat trap program, indicated that they would explore some ideas to address this issue.

Water bills – skyrocketed. Nisly said his went up as well and they have heard other complaints from citizens. The City Clerk stated that she could investigate their bills specifically to see what the source of the increase was. However, sewer rates are calculated based on usage for December, January and February and then are recalculated yearly on the May billing. Water rates did increase slightly in January per the ordinance, and this was the last year for that to increase.

BRISLIN – how much have we spent so far on the irrigation at the ballfields? Jeff stated it was pieced together. Jeff states he put in the well thinking it could be attached to the existing system, but that was not the case. He stated if it was an entire project it would've come through the council for approval.

Asked about the Freedom Fest funds that were raised. How much did we raise and who raised what and what percentages. Do we know what we raised? Jeff stated that we took in \$14500 and we have additional fees coming in from food trucks. How is the fund used in the case of the fence? Jeff stated that we had several people complain about the length of the walk from the car show to the freedom fest activities, so the committee stated it was feasible to put in a walk-in gate to make it easier access. Jeff stated that he owes us

money because it was supposed to be a 6' gate he had it extended it looks like. Nisly states if people are sponsoring the event those funds should not be utilized for this.

Has everyone paid their permits to participate in Freedom Fest. City Clerk states we have 2 paid and we are waiting for the rest of them to come in. Jeff states we capped it at 10 food trucks and if they do not take care of it beforehand, we will take the paperwork with us and collect the fees that morning.

Brislin stated she attended the department head meeting to check in with the department heads. Jeff stated that he will be helping Matt since this will be his first year working a budget, Pickering is almost complete, and Henke's is complete or very close to being complete.

There was a discussion about the hours on the Vactor truck between Cokeley and Matt.

What amount is practical that dept heads go through with getting three quotes before spending money. The council agreed that \$2500 for department heads is reasonable.

K. **ADJOURNMENT**

Nisly made a motion to adjourn the meeting at 7:23pm.

Motion **NISLY**

Second **SCOFIELD**

Vote **5-0**

*******NO QUORUM - MEETING CANCELLED*******

- A. **CALL TO ORDER/ROLL CALL**
__Brislin __Cokeley __Nisly __Scofield __Griffin __Elliott
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**
- D. **CITIZEN COMMENTS**
- E. **HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**
- F. **CONSENT AGENDA**
1. Approval of Minutes – Regular Council Meeting, June 23, 2025
2. Approval of Invoices

Motion _____ Second _____ Vote _____
- G. **ACTION ITEMS**
1. Approve updated tower lease contract with Ideatek

Motion _____ Second _____ Vote _____

2. Approve Ordinance 25-05 regulating camping and sleeping in public

Motion _____ Second _____ Vote _____

3. Approve purchase of a grasshopper mower

Motion _____ Second _____ Vote _____
- H. **DISCUSSION ITEMS**
1. Pivot on West field
- I. **CITY ADMINISTRATOR'S REPORT**
- J. **GOVERNING BODY COMMENTS**
- K. **ADJOURNMENT**

INVOICE APPROVAL LIST

7/14/2025

Gen Gov	Description	Vendor	Inv. Amt
101-101-5000	Insurance Premium	Vision Care Direct	\$14.94
101-101-6000	Electric	Evergy	\$321.71
101-101-6000	Phone Service	IdeaTek	\$253.49
101-101-6002	IT Services	Leading Edge Technology Partners	\$323.13
101-101-6002	Radio Licensing	TBS Electronics	\$80.00
101-101-6002	Insurance Premium	Freedom Claims Management	\$4,114.76
101-101-6002	Cleaning Service	FreshCo Cleaning & Restoration	\$150.00
101-101-6004	Mats	UniFirst	\$38.16
101-101-6016	Attorney Service	Cody Smith	\$2,000.00
101-101-7000	Hanging Folders, Chairmat	Office Plus	\$117.29
101-101-7002	Filters	Decker & Mattison	\$44.10
101-101-7004	Water	Culligan	\$33.50
101-101-7005	Reimbursement	Jeff Schenk	\$225.00
101-101-7005	Reimbursement	Katie Marcum	\$75.00
			\$7,791.08

Police	Description	Vendor	Inv. Amt
101-102-5000	Insurance Premium	Vision Care Direct	\$131.16
101-102-6000	Electric	Evergy	\$585.28
101-102-6000	Phone Service	IdeaTek	\$309.11
101-102-6002	IT Services	Leading Edge Technology Partners	\$403.37
101-102-6002	Shipping	Stanard & Associates	\$30.00
101-102-6005	Phone Service / Jetpacks / Sim Cards	Verizon	\$501.48
101-102-6007	Transmission Fluid	Carquest	\$10.72
101-102-7002	Filters	Decker & Mattison	\$156.75
101-102-7003	Fuel	Bridgman Oil	\$1,933.72
101-102-7009	Name Tags, Police Patches	Godfrey's	\$55.00
			\$4,116.59

Street	Description	Vendor	Inv. Amt
101-103-5000	Insurance Premium	Vision Care Direct	\$36.57
101-103-6000	Electric	Evergy	\$493.06
101-103-6002	IT Services	Leading Edge Technology Partners	\$323.13
101-103-6002	Concrete	Mid America Redi-Mix	\$631.80
101-103-6004	Supplies, Fees	UniFirst	\$83.91
101-103-7001	Water	Culligan	\$23.84
101-103-7002	B&B Hydraulics	Hydraulic Line	\$261.10
101-103-7002	Oil / Coil for mower	Fairview Service	\$216.28
101-103-7002	Bearing, O Ring, Seal	Rose Motor Supply	\$20.28
101-103-7002	Concrete Blade Rental	United Rentals	\$189.44
101-103-7002	Brake Clean, Air Fuel Ratio Sensor, Battery, Belt Tension	Carquest	\$412.25
101-103-7002	Culvert	J&J Drainage	\$1,022.12
101-103-7003	Fuel	Bridgman Oil	\$796.65
101-103-7009	Uniforms	UniFirst	\$24.40
			\$4,534.83

Fire	Description	Vendor	Inv. Amt
101-104-6000	Electric	Evergy	\$513.34
101-104-6000	Phone Service	Ideatek	\$26.06
101-104-6002	IT Services	Leading Edge Technology Partners	\$323.13

101-104-6002	Fees	Wex Bank	\$150.00
101-104-6005	Phone Service	Verizon	\$144.37
101-104-6007	Gear Oil	Rose Motor Supply	\$79.40
101-104-6007	Oil, Fuel Filter, Gear Oil	Carquest	\$229.38
101-104-7000	Water	Culligan Water	\$19.50
101-104-7002	Filters	Decker & Mattison	\$18.00
101-104-7002	Rope, Batteries, Flashlights, Tie Down Straps	Westlake Ace Hardware	\$170.31
101-104-7003	Fuel	Bridgman Oil	\$487.02
			\$2,160.51

Park	Description	Vendor	Inv. Amt
101-105-6000	Electric	Evergy	\$129.00
101-105-6002	Cleaning Service	FreshCo Cleaning & Restoration	\$200.00
			\$329.00

Court	Description	Vendor	Inv. Amt
101-106-5000	Insurance Premium	Vision Care Direct	\$3.00
101-106-6002	Translation Services	Alex Lizalde	\$40.00
101-106-6002	Animal Services	Prairie Vista Veterinary Hospital	\$185.25
101-106-6015	Court Fees	Office of the State Treasurer	\$233.50
101-106-6016	Judge Service	Ethan Kaplan	\$1,100.00
101-106-6018	Court Appointed Attorney Service	Stephenson Law Office LLC	\$1,150.00
101-106-7000	Paper	Office Plus	\$87.98
101-106-7001	Prosecutor Service	Cody Smith	\$1,100.00
			\$3,899.73

Non-Departmental	Description	Vendor	Inv. Amt
101-109-6000	Electric	Evergy	\$5,803.77
101-109-6026	Trash Service	Nisly Brothers Trash Services	\$9,749.98
101-109-7004	Monitors, Keyboard Mouse Combo	Leading Edge Technology Partners	\$474.95
101-109-7004	Cookies - Rebranding	Shaina Clark	\$88.00
101-109-7004	Inflatables - Freedom Fest	IOF Entertainment	\$1,170.00
101-109-7004	Fireworks - Freedom Fest	Powderkeg Fireworks	\$15,000.00
101-109-7004	Inflatables - Freedom Fest	Sugar Sweet Bounce House Rentals	\$705.90
			\$32,992.60

GENERAL TOTAL **\$55,824.34**

Water	Description	Vendor	Inv. Amt
201-000-5000	Insurance Premium	Vision Care Direct	\$3.10
201-000-6000	Electric	Evergy	\$3,616.19
201-000-6002	Locates	Kansas One Call	\$19.28
201-000-6002	Water Rights Assistance	Kansas Water Resources Consulting	\$962.50
201-000-6002	IT Services	Leading Edge Technology Partners	\$323.13
201-000-6003	Chlorine Colorimeter	USA Bluebook	\$735.55
201-000-6004	Supplies / Fees	UniFirst	\$83.91
201-000-6005	Phone Service	Verizon	\$130.25
201-000-6012	Training Hours - Utility Clerk	Advantage Computers	\$300.00
201-000-7001	Water	Culligan	\$23.83
201-000-7002	5/8 Meter (x3)	Core & Main	\$580.83
201-000-7002	Battery	DESS LLC	\$23.98
201-000-7002	Oil / Coil for Mower	Fairview Service	\$216.29
201-000-7002	Concrete Blade Rental	United Rentals	\$189.44

201-000-7002	Brake Clean	Carquest	\$21.16
201-000-7003	Fuel	Bridgman Oil	\$453.45
201-000-7009	Uniforms	UniFirst	\$24.40
			\$7,707.29

Sewer	Description	Vendor	Inv. Amt
301-000-5000	Insurance Premium	Vision Care Direct	\$3.00
301-000-6000	Electric	Evergy	\$9,762.77
301-000-6000	Phone Service	IdeaTek	\$32.71
301-000-6000	Locates	Kansas One Call	\$19.29
301-000-6002	IT Services	Leading Edge Technology Partners	\$323.12
301-000-6004	Supplies / Fees	UniFirst	\$83.94
301-000-6005	Lift Station Service	Verizon	\$300.36
301-000-6012	Training Hours - Utility Clerk	Advantage Computers	\$300.00
301-000-7001	Water	Culligan	\$23.83
301-000-7002	Filters	Decker & Mattison	\$118.16
301-000-7002	Oil / Coil for mower	Fairview Service	\$216.30
301-000-7002	Concrete Tools, Screws	Lowe's	\$103.97
301-000-7002	Sludge Judge Extension	USA Blue Book	\$351.68
301-000-7002	Keys for lifstation	Westlake Ace Hardware	\$8.97
301-000-7002	Brake Clean, Paint Markers, Belt	Carquest	\$51.08
301-000-7002	UV Board	Xylem Water Solutions	\$1,097.00
301-000-7003	Fuel	Bridgman Oil	\$449.32
301-000-7004	Refrigerator, Soap, Scour Pads	Lowe's	\$586.92
301-000-7009	Uniforms	UniFirst	\$102.95
			\$13,935.37

Sewer Emergency Replacement	Description	Vendor	Inv. Amt
303-000-8000	Emergency Generator Rental	Central Power Systems & Service	\$23,142.90
			\$23,142.90

Special Highway	Description	Vendor	Inv. Amt
401-000-7012	Concrete	Mid America Redi-Mix	\$3,437.95
			\$3,437.95

Donations	Description	Vendor	Inv. Amt
702-000-6004	Freedom Fest Drinks (Beer Garden)	Egbert Liquor	\$2,373.84
702-000-6004	Freedom Fest Shirts	Thirty7 Print Co	\$1,110.80
702-000-6004	Freedom Fest Fireworks	Powderkeg Fireworks	\$5,000.00
			\$8,484.64

ASAP	Description	Vendor	Inv. Amt
801-000-6004	Bond Applied - Dunn	South Hutchinson Municipal Court	\$1,000.00
			\$1,000.00

ARPA	Description	Vendor	Inv. Amt
808-000-7004	SH Digester Improvements	Professional Engineering Consultants	\$1,725.00
			\$1,725.00

Community Center	Description	Vendor	Inv. Amt
811-000-6000	Electric	Evergy	\$373.21
811-000-6004	Cleaning Service	FreshCo Cleaning & Restoration	\$450.00
811-000-7002	Filters	Decker & Mattison	\$37.98

			\$861.19
Equipment Reserve	Description	Vendor	Inv. Amt
901-000-8023	FD Truck Outfitting	What the Flash	\$10,042.17
			\$10,042.17
Building Reserve	Description	Vendor	Inv. Amt
902-000-8020	Window - Clerk's Office	Bright Construction	\$6,400.00
902-000-8029	Flags, Mousepads	Thirty7 Print Co	\$790.00
			\$7,190.00
		GRAND TOTAL	\$133,350.85

INVOICE APPROVAL LIST

7/28/2025

Gen Gov

	Description	Vendor	Inv. Amt
101-101-5001	Insurance Premium	Blue Cross Blue Shield	\$566.61
101-101-6000	Cable TV	Cox Communications	\$16.78
101-101-6000	Gas Service	Kansas Gas Service	\$46.60
101-101-7001	City Officials Training, Manual	League of KS Municipalities	\$126.13
101-101-7001	Mileage - Rene	Petty Cash	\$11.39
101-101-6002	Indeed Post, Postage	UMB Card Services	\$238.00
101-101-7000	Cables, USB Hub, Phone Case, Snacks, Business	UMB Card Services	\$134.46
101-101-7001	Food, Chamber Lunch, Training	UMB Card Services	\$273.90
101-101-6002	Shredding	UV&S	\$162.00
101-101-7015	Scanner	UMB Card Services	\$399.99
101-101-6002	Key	Westlake Ace Hardware	\$2.99
			\$1,978.85

Police

	Description	Vendor	Inv. Amt
101-102-5001	Insurance Premium	Blue Cross Blue Shield	\$7,239.81
101-102-6000	Cable TV	Cox Communications	\$50.36
101-102-6007	Oil Change, Inspection, Spark Plug Replacement	Daniel Soto	\$320.00
101-102-6000	Gas Service	Kansas Gas Service	\$117.76
101-102-7000	Jump Drives - Brislin	Petty Cash	\$42.99
101-102-6002	Cleaning Service	Mary Schenk	\$150.00
101-102-7000	Phone Case, Jump Drives, Power Inverters	UMB Card Services	\$214.94
101-102-6004	Postage	UMB Card Services	\$95.59
101-102-6011	Valor Tourney Fees	UMB Card Services	\$600.00
101-102-7001	Food, Hotel, Fuel - Training	UMB Card Services	\$344.40
101-102-7004	Gun Cleaner, Hobble Straps, Pocket Key	UMB Card Services	\$971.22
101-102-7009	Boots	UMB Card Services	\$140.15
			\$10,287.22

Street

	Description	Vendor	Inv. Amt
101-103-7002	Vactor O Ring, Backhoe Coupling	B&B Hydraulics	\$46.54
101-103-5001	Insurance Premium	Blue Cross Blue Shield	\$1,797.96
101-103-6000	Gas Service	Kansas Gas Service	\$92.05
101-103-6001	Credit for Kawasaki Mule	ProValue Insurance	\$340.00
101-103-7001	Drinks	UMB Card Services	\$9.79
101-103-6002	Training	UMB Card Services	\$100.00
101-103-7002	Concrete Saw Blade	United Rentals	\$189.44
			\$1,895.78

Fire

	Description	Vendor	Inv. Amt
101-104-6007	Vehicle Service, Inspection	Daniel Soto	\$520.00
101-104-6000	Gas Service	Kansas Gas Service	\$89.06
101-104-7002	Threaded Bolt	Rose Motor Supply	\$4.02
101-104-7002	Portable Ice Machine	UMB Card Services	\$79.99
101-104-7004	Lg Jump Bag, Sm Jump Bag	UMB Card Services	\$126.88
101-104-7009	Duty Belts, Pants	UMB Card Services	\$134.91
101-104-7002	Propane, Cleaning Supplies	Westlake Ace Hardware	\$108.19
			\$1,063.05

Court

	Description	Vendor	Inv. Amt
101-106-5001	Insurance Premium	Blue Cross Blue Shield	\$354.92
101-106-6002	ETHC Collection Charge	Hutchinson Regional Medical Center	\$23.32
101-106-6002	Lab Fee (Blake, Dunn)	KBI	\$800.00
101-106-6017	Inmate Fees	Reno County Sheriff's Dept	\$40.00

101-106-6002	Inmate Medical - Stecklein	VEP Hutchinson Em Med Group	\$90.35
101-106-6002	Inmate Medical	Wellpath	\$18.00
			\$616.75

Non-Departmental	Description	Vendor	Inv. Amt
101-109-6026	Trash Service	Nisly Brothers Trash Services	\$9,821.06
101-109-7004	Inflatables - Freedom Fest	Sugar Sweet Bounce Houses	\$734.10
101-109-7004	Postage	UMB Card Services	\$672.00
			\$11,227.16

GENERAL TOTAL **\$27,068.81**

Water	Description	Vendor	Inv. Amt
201-000-7002	Vactor Hydraulic Switch	B&B Hydraulics	\$626.68
201-000-5001	Insurance Premium	Blue Cross Blue Shield	\$1,122.88
201-000-6004	Water Reimbursement	Tony Borders	\$149.06
201-000-6000	Water Test	Kansas Health & Environmental Labs	\$639.00
201-000-6004	Reimbursement - Water	Kelsi Miller	\$51.95
201-000-6001	Amended Exposures 24/25 GL Audit	ProValue Insurance	\$1,382.00
201-000-6002	Postage	UMB Card Services	\$9.70
201-000-6012	Training	UMB Card Services	\$100.00
201-000-7001	Drinks	UMB Card Services	\$9.80
201-000-7002	Concrete Saw Blade	United Rentals	\$189.44
201-000-7002	Compression Union	Westlake Ace Hardware	\$17.18
			\$4,297.69

Sewer	Description	Vendor	Inv. Amt
301-000-7002	Vactor Hydraulic Switch	B&B Hydraulics	\$626.68
301-000-5001	Insurance Premium	Blue Cross Blue Shield	\$1,234.69
301-000-7002	Flushing Hydrant	Core & Main	\$1,316.60
301-000-6012	CDL Test Fee - Vosburg	Petty Cash	\$13.75
301-000-6002	Wastewater Grit	Reno County Solid Waste	\$84.00
301-000-6012	Training	UMB Card Services	\$200.00
301-000-7002	Ice	UMB Card Services	\$7.83
301-000-7001	Drinks	UMB Card Services	\$9.80
			\$3,493.35

Bond & Interest	Description	Vendor	Inv. Amt
601-000-8003	GO Bond 2019 / GO Bond 2012 Principal	Kansas State Treasurer	\$142,025.00
601-000-8004	GO Bond 2019 / GO Bond 2012 Interest	Kansas State Treasurer	\$30,775.00
			\$172,800.00

Donations	Description	Vendor	Inv. Amt
702-000-6004	Freedom Fest Drinks	Egbert Liquor	\$448.74
702-000-6004	Freedom Cup Winner	Chris Shields	\$250.00
702-000-6004	Banner, Yard Sign, TofW Rope, Facebook Ads	UMB Card Services	\$395.51
			\$1,094.25

Loves CID	Description	Vendor	Inv. Amt
705-000-6004	CID Payment	Loves	\$17,283.57
			\$17,283.57

ASAP	Description	Vendor	Inv. Amt
801-000-6004	Window Restitution - Bright	Public Housing Authority	\$423.00
			\$423.00

Community Center	Description	Vendor	Inv. Amt
811-000-6000	Gas Service	Kansas Gas Service	\$98.15
			\$98.15
Equipment Reserve	Description	Vendor	Inv. Amt
901-000-8022	Car Trailer	K&K Sales LLC	\$3,300.00
			\$3,300.00
Building Reserve	Description	Vendor	Inv. Amt
902-000-8029	Land Purchase	Security 1st Title	\$201,667.27
			\$201,667.27
2023 Ideatek Fibert Project	Description	Vendor	Inv. Amt
910-000-8003	GO Bond 2023 Principal	Kansas State Treasurer	\$45,000.00
910-000-8004	GO Bond 2023 Interest	Kansas State Treasurer	\$53,205.00
			\$98,205.00
		GRAND TOTAL	\$529,731.09

ORDINANCE NO. 25-05

AN ORDINANCE REGULATING CAMPING AND SLEEPING IN PUBLIC AND PRIVATE PLACES WITHIN THE CITY OF SOUTH HUTCHINSON, KANSAS, AND PROVIDING PENALTIES FOR VIOLATIONS.

WHEREAS, the City of South Hutchinson has an important governmental interest in ensuring the streets, parks, and public areas of the city remain safe, accessible, clean, and available for their intended use by all members of the public; and

WHEREAS, unauthorized camping in public spaces interferes with public use, may pose health and safety risks, and can adversely impact nearby residential and commercial areas; and

WHEREAS, the City recognizes the importance of balancing enforcement with compassion, and it is not the City's intent to criminalize homelessness, but to maintain public property for the benefit and welfare of all residents.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SOUTH HUTCHINSON, KANSAS:

SECTION 1. DEFINITIONS.

(a) As used in this Ordinance:

- (1) Camp or Camping means using property for living accommodation purposes, including but not limited to: sleeping or preparing to sleep, storing camping-related personal property (sleeping bags, tents, cookware, etc.), cooking meals, or occupying vehicles or structures for shelter.
- (2) Public Property means property owned, leased, or controlled by the City or any other governmental entity, including streets, sidewalks, parks, rights-of-way, parking lots, and public buildings.
- (3) Private Property means property not owned or managed by a government entity.
- (4) Public Right-of-Way means any area dedicated for public vehicular or pedestrian traffic, including curbs, parkways, sidewalks, and easements.
- (5) Temporarily Camp means camping for no more than 72 consecutive hours with authorization.
- (6) Personal Property includes all tangible items such as tents, sleeping materials, bags, containers, furniture, and any item typically associated with overnight camping or sleeping outdoors.

SECTION 2. UNLAWFUL CAMPING ON PUBLIC PROPERTY.

- (a) It is unlawful for any person to camp on public property or public rights-of-way unless authorized by permit under Section 6.
- (b) A person found camping shall be given 24 hours' notice to vacate and remove personal property unless the person is in a restricted area (see Section 3) requiring immediate removal.
- (c) A person may not be cited under this section unless the person has first received a written warning from law enforcement.

SECTION 3. IMMEDIATE REMOVAL LOCATIONS.

- (a) Camping and associated personal property may be removed without prior notice in the following locations:
 - (1) Under or within 50 feet of bridges, overpasses, or major roadways;
 - (2) Within 500 feet of schools, daycares, or playgrounds;
 - (3) Within 20 feet of public or private doorways, fire escapes, or loading docks;
 - (4) Within designated flood control areas or stormwater systems;
 - (5) Inside or within 100 feet of park shelters, restrooms, or community centers;
 - (6) Any area deemed by public safety officials to pose an immediate health or safety risk.

SECTION 4. CAMPING ON PRIVATE PROPERTY.

- (a) It is unlawful to camp on private property without the written consent of the owner or lawful occupant.
- (b) Consent must include the name and contact information of the person granting permission and must be made available to law enforcement upon request.
- (c) Unauthorized camping on vacant or abandoned structures (barns, garages, trailers, etc.) is prohibited.
- (d) Camping in vehicles or trailers is only allowed:
 - (1) With written permission of the property owner; or
 - (2) On commercial property where overnight parking is posted as allowed; or

- (3) In licensed RV parks or locations with City-issued permits.

SECTION 5. IMPOUNDMENT OF PERSONAL PROPERTY.

- (a) Personal property not removed after notice may be impounded.
- (b) Property posing a health or safety risk (e.g., contaminated, blocking access) may be removed immediately without notice.
- (c) The City shall retain impounded property for 30 days and provide notice regarding its retrieval, with reasonable proof of ownership required.

SECTION 6. TEMPORARY CAMPING PERMITS.

- (a) The City Administrator or designee may issue temporary camping permits for special events or designated public activities. Criteria for approval shall include:
 - (1) Public health and safety considerations;
 - (2) Duration and size of the event;
 - (3) Clean-up and sanitation plan.
 - (4) Permits may be revoked for violation of terms or health and safety concerns.

SECTION 7. PENALTIES.

- (a) A person violating this ordinance shall be guilty of a misdemeanor and may be fined up to \$200 or jailed for up to 30 days, or both.
- (b) If the person is found to be indigent, the municipal court may allow public service in lieu of fines and cost.

SECTION 8. ENFORCEMENT.

The South Hutchinson Police Department and other authorized personnel may enforce this ordinance.

SECTION 9. SEVERABILITY.

If any portion of this ordinance is deemed invalid, the remaining provisions shall remain in full force and effect.

SECTION 10. EFFECTIVE DATE.

This ordinance shall take effect and be in force upon its passage and publication on the South Hutchinson City website, www.southhutch.com, the official city newspaper.

PASSED, APPROVED AND ADOPTED by the governing body of the City of South Hutchinson, Kansas, this 14th day of July 2025.

Dina Brislin, Mayor

ATTEST:

Katie Marcum, City Clerk

MEMORANDUM

TO: Jeff Schenk, City Administrator
FROM: Matt Mock, Public Works Superintendent
DATE: 7/11/2025
RE: Grasshopper Mower Purchase

BACKGROUND:

The Public works dept has a 64-inch grasshopper front mount mower that is used for mowing trails and lawns. The front mount style mower is also used for residential lawns since the deck is small enough to get in the gates. So we would recommend keeping this mower for residential lawns and the bike trail.

PROJECT DESCRIPTION:

City staff recommend purchasing the Grasshopper mower with the exact brand and style of mower because the city has another mid-mount Grasshopper mower that is able to cover a lot more ground and withstand harsher environments. These mowers have proven to be very dependable and their parts are interchangeable.

PROPOSED PURCHASE:

Park Equipment Reserve Account	Fairview Grasshopper	Fairview Hustler	Wichita Tractor Bad Boy
\$49,618.39	\$20,729.00	\$20,969.10	\$20,765.00

RECOMMENDATION:

City staff recommends the council approve the purchase of the Grasshopper 72-inch mid mount mower from The Grasshopper Company at the final cost of \$20,729.00 and approve the mayor to sign.



CITY OF SOUTH HUTCHINSON
2 South Main
South Hutchinson, Kansas 67505
620-663-7104
Fax 620-663-7168

City of South Hutchinson Quote Form

Please submit to City Administrator with quote documentation attached.

Date: 7/8/20 Requesting department: Street Department

Account number: 901-000-8024 Funds in account: 49,618.39

Description of Item\service\project: Grasshopper Mower 72in

Final quoted price: \$ 20,729.00

Authorizing personnel signature: _____

Quote #1

Company	Fairview Service Center, LLC
Contact	Keith Nisly
Phone Number	620-663-1482
Email Address	accounting@fairviewservicecenter.com
Price Quote	20,969.10

Quote #2

Company	Fairview Service Center, LLC
Contact	Keith Nisly
Phone Number	620-663-1482
Email Address	accounting@fairviewservicecenter.com
Price Quote	20,729.00

Quote #3

Company	Wichita Tractor Co.
Contact	Josh Bickel
Phone Number	620-665-6466
Email Address	josh@wichitatractor.com
Price Quote	20,765.00

INCIDENTS FOR THE MONTH OF JUNE			
911 Hangup	10	Harassment	2
Accident	4	Juvenile Complaint	0
Accident H&R	2	JUVENILE SEX OFFENSE-PAST	0
Accident Injury	1	Lost Property	1
Aggravated Battery	0	Mental Subject	1
Alarm Burg	3	Miscellaneous	15
Animal Bite/Scratch	0	Missing Person	0
Animal Complaint	6	Mutual Aid / Assist	1
Armed Person	1	Noise Complaint	0
Battery	1	Open Door-Window	2
Building Check	43	Overdose	0
Burglary	1	Parking Complaint	1
Card-Respiratory Arrest/Death	0	PFA-Restraining Order	0
Child Abuse - Neglect	0	Public Assist	20
Child Locked In Car	0	Runaway	0
Civil Matter	2	Search Warrant	1
Civil Process	0	Sex Offense - Adult	0
Community Engagement	5	Sex Offense - Juvenile	0
CRIMINAL DMG-PAST	0	Shooting	1
Custody Dispute	0	Sick/Injured Animal	0
Damage to Property/Vandalism	0	Stolen Vehicle	0
Deceased Person	0	Suicidal Subject	0
Disabled Vehicle	8	SUSPICIOUS ACTIVITY-PAST	2
Dispatch Handled	0	Suspicious Event	14
Disturbance	8	Theft	2
DISTURBANCE-PAST	0	THEFT-PAST	1
Drug Activity	1	Threats	0
DUI	1	Traffic Complaint	4
Emergency Message	0	Traffic Control	0
Fall	0	Traffic Hazard	1
FI	13	Traffic Stop	69
Fire-Structure	1	Trespass	1
Forgery	2	TROUBLE W/ SUBJECT-PAST	2
Found Property	3	Trouble w/Subject	4
FRAUD / DECEPTION	0	Unknown	13
Funeral Escort	1	Warrant Service	6
Gunshots in Area	0	Welfare Check	13
		Total:	293

Notes: Unit 503 is going into get stripped on 07/14/25. The equipment out of 503 will be placed in 502 which will now be the Sgt's vehicle. Still waiting on bids for an SUV for Captain Hirt per Jeff.

Received bids from everyone except Decker Mattison on the upper AC unit. Also have bids for the mini split in the server room.

Fire Department Monthly Activity Report

June 2025

- . Finished hydrant flow testing.
- . Attended County Chiefs' meeting in Yoder
- . Active shooter training with other Reno County agencies
- . Fireworks standby at Our Lady of Guadalupe church
- . Received new UTV and trained on it
- . Command pickup was decaled and radio and lights were installed
- . SHFD hosted the 2025 Future Female Firefighter camp 6/21-6/22
- . Toured all gated facilities inside our running territory
- . Filled dunk tank for Jackson Dairy at community bldg..
- . Met with Tysons management along with Hutchinson FD to go over plans for when the plant is shutdown for new water loop
- . First weekend of fireworks tent inspections and patrols 6/27-6/28



PUBLIC WORKS WEEKLY REPORT

From Matt Mock, Public Works Superintendent

Date: June 9, 2025 – June 30, 2025

Streets

- Mowing of splash pad, community building, city hall, 3rd street, 7th street, veterans (Scott)
- Mowing of wells, ball fields, big tower
- Mowing of West Blanchard, Dis golf, field farmland (Allen)
- Concrete work on Plum, F St. and Poplar
- Cleaned ditch in alley between C and D
- Cleaned ditch out at F and Plum
- Cleaned culverts out on Maple between E and F (Found a Culvert damaged needs repaid)
- Greased mower and sharpened blades on big tractor (Allen)
- Mowed Hutchi Bell, 6th & Poplar, 100 East 2nd (Tall weeds code violation)
- Cut road at C and Maple, Washington, and Blanchard
- Edged hike bike trail and curb
- Hauled ash to land field.
- Trimmed trees on soon to be chipped sealed roads.
- Helped remove window at office.
- Took blue truck to have the windshield repaired.
- Clean and get things ready for Freedom Fest

Water

- Weekly checks and inspections completed.
- One call utility locates.
- Water residuals.
- Concrete work on Plum, F and Poplar
- Paint floors at well, pump stands, valve lids.
- Cleaning of the shops
- Paint water valves lids
- Worked on mowers 1 a leak other exhaust pipe repair.
- Filled pool at 226 Marshal.
- Red Tag at 612 S Main Shut off.
- Repair leak at Wells
- Swept the city
- KDHE inspection

Wastewater

- Daily and weekly inspections completed.
- One call utility locates.
- Monthly KDHE state test collected and sent for analysis.

- Cleaned clarifiers and UV bulbs/channels.
- Repaired sludge judge
- Called and checked lift station phones.
- Training for Mitch
- Jet rode 888 ft
- KDHE DMR report
- Mowing around the wastewater plant
- Pressed sludge hauled to field.
- Helped haul ash to land field.
- Helped fill pool at 226 Marshal.
- Call in no power at plant started generator.
- Got quotes to repair Generator, uv ac, High rise lifts station.
- Clean and get things ready for Freedom Fest
- Helped concrete work at Washington and Blanchard

Project coming up.

Road repairs on Elm St. at C and Elm

Road repairs at Washington and Blanchard North and South corners

Clean up and set up for the Freedom Fest

Removal of old drive up at the office