

A. CALL TO ORDER/ROLL CALL

__Brislin __Cokeley __Nisly __Scofield __Griffin __Elliott

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA (ADDITIONS/DELETIONS)

D. CITIZEN COMMENTS

E. CONSENT AGENDA

1. Approval of Minutes – Regular Council Meeting, September 8, 2025
2. Approval of Invoices

Motion _____ Second _____ Vote _____

F. ACTION ITEMS

1. Open Public Hearing for the Neighborhood Revitalization Plan

Motion _____ Second _____ Vote _____

2. Close Public Hearing for the Neighborhood Revitalization Plan

Motion _____ Second _____ Vote _____

3. Adopt Neighborhood Revitalization Plan as presented

Motion _____ Second _____ Vote _____

4. Open Public Meeting to discuss the State Revolving Fund Loan

Motion _____ Second _____ Vote _____

5. Close Public Meeting to discuss the State Revolving Fund Loan

Motion _____ Second _____ Vote _____

6. Open Public Hearing to discuss the State Revolving Fund Loan

Motion _____ Second _____ Vote _____

7. Close Public Hearing to discuss the State Revolving Fund Loan

Motion _____ Second _____ Vote _____

8. Adopt resolution 25-03 authorizing South Hutchinson to participate and execute the loan application with the Kansas Department of Health and Environment for the SFR loan.

Motion _____ Second _____ Vote _____

9. Accept the recommendation of the Planning Commission to approve the rezoning case 2025-5 rezoning from Agricultural to I-3 Heavy Industrial

Motion _____ Second _____ Vote _____

10. Accept the recommendation of the Planning Commission to approve the rezoning case 2025-6 rezoning from Agricultural to I-3 Heavy Industrial

Motion _____ Second _____ Vote _____

11. Accept the recommendation of the Planning Commission to approve the rezoning case 2025-7 rezoning from Agricultural to I-3 Heavy Industrial

Motion _____ Second _____ Vote _____

12. Approve agreement supplement to modify the scope of work with the digesters to include upgrading the belt press

Motion _____ Second _____ Vote _____

G. DISCUSSION ITEMS

1. Codification
2. Water Tower Design

H. EXECUTIVE SESSION

1. Attorney Client Privilege

I. CITY ADMINISTRATOR'S REPORT

J. GOVERNING BODY COMMENTS

K. ADJOURNMENT

A. CALL TO ORDER/ROLL CALL 6:00 pm

_A_Brislin _X_Cokeley _X_Nisly _A_Scofield _X_Griffin _X_Elliott

B. PLEDGE OF ALLEGIANCE**C. APPROVAL OF AGENDA (ADDITIONS/DELETIONS) N/A****D. CITIZEN COMMENTS N/A****E. HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS N/A****F. CONSENT AGENDA**

1. Approval of Minutes – Regular Council Meeting, September , 2025
2. Approval of Invoices

Motion **NISLY**

Second **ELLIOTT**

Vote **4-0**

G. ACTION ITEMS

1. Open Hearing to exceed Revenue Neutral

Motion **NISLY**

Second **ELLIOTT**

Vote **4-0**

2. Vote to approve exceeding Revenue Neutral

Motion **NISLY**

Second **ELLIOTT**

Vote **4-0**

3. Close open hearing to exceed Revenue Neutral

Motion **ELLIOTT**

Second **NISLY**

Vote **4-0**

4. Open Hearing to approve Budget

Motion **GRIFFIN**

Second **ELLIOTT**

Vote **4-0**

5. Close Hearing to approve budget

Motion **ELLIOTT**

Second **NISLY**

Vote **4-0**

6. Vote to approve South Hutchinson 2026 Budget as presented

Motion **GRIFFIN**

Second **ELLIOTT**

Vote **4-0**

7. Approve Charter Ordinance 21

Motion **GRIFFIN**

Second **ELLIOTT**

Vote **3-1**

Roll Call _A_Brislin _N_Cokeley _Y_Nisly _A_Scofield _Y_Griffin _Y_Elliott

8. Approve Bidding and Construction of the Pedestrian Hybrid Beacon

Motion **NISLY**Second **COKELEY**Vote **4-0**

H. DISCUSSION ITEMS

City Administrator mentions looking into monopolization of city electric grid. That more information will be sent out in the future as he believes it is something that should at least be discussed. It could mean lower electricity rates, more reliability and better maintenance since we don't have a large area to cover. We would bond the project to cover the costs, and the electricity payments would be utilized to repay the bond.

I. CITY ADMINISTRATOR'S REPORT

J. GOVERNING BODY COMMENTS

Elliott – Asks where we are with the website. City Administrator states that he has completed building the file folders and then we are working on transfer info. Then it should be up quickly after that.

Griffin – States she has heard several compliments on the city's rebranding.

Cokeley – Asks where we are at with cleaning ditches / culverts in town. City Administrator states we need to buy a warthog and set up a program with a cleaning rotation so that we don't have issues in the future.

City Administrator states that we believe we have a collapsed pipe on the south end that may be causing a lot of problems as well. Cokeley mentions that they utilize a sewer trailer with a smaller warthog and maybe that is an option.

K. EXECUTIVE SESSION

L. ADJOURNMENT

Nisly made a motion to adjourn the meeting at 6:23 pm.

Motion **NISLY**Second **ELLIOTT**Vote **4-0**

INVOICE APPROVAL LIST

9/22/2025

Gen Gov

	Description	Vendor	Inv. Amt
101-101-5001	Insurance Premium	Blue Cross Blue Shield	\$715.15
101-101-6002	Insurance Premium	Freedom Claims Management	\$4,116.89
101-101-7005	Reimbursement	Paige Harman	\$25.00
101-101-7005	Reimbursement	Jeff Schenk	\$225.00
101-101-6000	Gas Service	Kansas Gas Service	\$48.79
101-101-6002	Publications	Prairie Publications	\$77.70
101-101-6002	Drain Clean	RotoRooter	\$145.00
101-101-6016	Attorney Services	Cody Smith	\$2,000.00
101-101-7000	WebCam, Cable Management, Toner Cartridges	UMB Card Services	\$459.58
101-101-7001	Training, Airfair, Meals	UMB Card Services	\$907.81
101-101-6002	Permit 69 Fee	USPS	\$370.00
101-101-6005	Cell Service	Verizon	\$41.52
			\$9,132.44

Police

	Description	Vendor	Inv. Amt
101-102-5001	Insurance Premium	Blue Cross Blue Shield	\$7,239.79
101-102-7000	Car Wash, Detail Spray, Brush w/ Pole	Carquest	\$39.48
101-102-6007	Lock Actuator	Carquest	\$111.42
101-102-6002	SeaFoam	Carquest	\$249.36
101-102-6000	Cable TV	Cox Communications	\$50.36
101-102-6007	Veh Inspection, Oil Change, Motor Mount Replacement	Daniel Soto	\$320.00
101-102-6002	PD HVAC Repair, Toilet Repair	Gibby's Sewer & Drain	\$507.28
101-102-6000	Gas Service	Kansas Gas Service	\$122.12
101-102-7000	Speakers, Monitor Mount, Mounting Bracker	UMB Card Services	\$83.30
101-102-7001	Meals, Hotel	UMB Card Services	\$606.06
101-102-6005	Cell Service, PD Jetpacks	Verizon	\$444.64
			\$9,773.81

Street

	Description	Vendor	Inv. Amt
101-103-5001	Insurance Premium	Blue Cross Blue Shield	\$1,797.96
101-103-6002	Drug Screen	Hutchinson Clinic	\$80.00
101-103-6000	Gas Service	Kansas Gas Service	\$94.91
101-103-6001	Mower Ins Premium	ProValue Insurance	\$69.00
101-103-7002	Trailer Tire	Tom & Dan's Tire Service	\$166.12
101-103-7002	Weed Killer	UMB Card Services	\$39.99
101-103-7002	Mosquito Spray	Van Diest Supply Company	\$1,588.50
			\$3,836.48

Fire

	Description	Vendor	Inv. Amt
101-104-7002	Water	Culligan Water	\$39.50
101-104-6000	Gas Service	Kansas Gas Service	\$90.29
101-104-6007	Dust Cap	Rose Motor Supply	\$15.40
101-104-6003	Toyo Tires	Tom & Dan's Tire Service	\$1,085.24
101-104-7001	Meals	UMB Card Services	\$57.25
101-104-7002	Cable Organizers	UMB Card Services	\$16.65
101-104-7004	V-Vac Cartridge Replacement	UMB Card Services	\$67.07
101-104-6002	CanAm Title	UMB Card Services	\$14.86
101-104-6005	Cell Service	Verizon	\$144.37
			\$1,530.63

Court

	Description	Vendor	Inv. Amt
101-106-6002	Inmate Medical	Hutchinson Regional Medical Center	\$46.64
101-106-6016	Judge Service	Ethan Kaplan	\$1,100.00

101-106-6016	Prosecutor Service	Cody Smith	\$1,100.00
101-106-6018	Court Appt Attorney Service	Stephenson Law Office	\$1,150.00
101-106-6004	STO & UPOC Books	League of Ks Municipalities	\$451.97
101-106-7000	Notebooks, Envelopes	Office Plus	\$83.33
101-106-6017	Inmate Billing	Reno County Sheriff's Department	\$880.00
101-106-6004	Statute Books, Indeed Posting	UMB Card Services	\$396.48
			\$5,208.42

Non-Departmental	Description	Vendor	Inv. Amt
101-109-7014	K96 Corridor Meeting Lunch	UMB Card Services	\$189.31
			\$189.31

GENERAL TOTAL **\$29,671.09**

Water	Description	Vendor	Inv. Amt
201-000-7002	Hose	B&B Hydraulics	\$41.04
201-000-5001	Insurance Premium	Blue Cross Blue Shield	\$1,003.81
201-000-7002	Lamp	Carquest	\$14.40
201-000-6002	Drug Screen	Hutchinson Clinic	\$50.00
201-000-7002	Hose	Rose Motor Supply	\$3.35
201-000-6002	Postage	UMB Card Services	\$23.95
201-000-6012	Training	UMB Card Services	\$130.00
201-000-7002	Weed Killer	UMB Card Services	\$39.99
201-000-7009	Chest Waders, Work Shirts	UMB Card Services	\$112.99
201-000-6005	Cell Service	Verizon	\$130.48
			\$1,550.01

Emergency Water Replacement	Description	Vendor	Inv. Amt
204-000-6002	Concrete	Mid America Redi Mix	\$1,199.63
			\$1,199.63

Sewer	Description	Vendor	Inv. Amt
301-000-7002	Hose	B&B Hydraulics	\$41.05
301-000-5001	Insurance Premium	Blue Cross Blue Shield	\$1,643.84
301-000-7002	Air Filter	Carquest	\$53.48
301-000-6002	Wastewater Grit	Reno County Solid Waste	\$84.00
301-000-6002	Lab Analysis	SDK Laboratories	\$673.00
301-000-6002	Tire Repair	Tom & Dan's Tire Service	\$20.00
301-000-7002	Ice, Weed Killer	UMB Card Services	\$63.49
301-000-7009	Chest Waders	UMB Card Services	\$49.99
301-000-7002	Lab Solution	USA BlueBook	\$52.17
301-000-6005	Lift Station Service	Verizon	\$299.88
			\$2,980.90

Sewer Emergency Replacement	Description	Vendor	Inv. Amt
303-000-8001	WW Conduit	Salt City Electric	\$1,003.10
			\$1,003.10

Employee Benefits	Description	Vendor	Inv. Amt
501-000-5007	Insurance Premium	Dearborn Life Insurance Company	\$347.90
			\$347.90

ASAP	Description	Vendor	Inv. Amt
801-000-6004	Bond Refund	Juvencio Chavez	\$1,000.00
			\$1,000.00

Community Center 811-000-6000	Description Gas Service	Vendor Kansas Gas Service	Inv. Amt \$100.85 \$100.85
Equipment Reserve 901-000-8021	Description PD HVAC Install	Vendor Gibby's Sewer and Drain	Inv. Amt \$10,423.36 \$10,423.36
Building Reserver 902-000-8020 902-000-8020 902-000-8021	Description SH Architectural Facility Assessment City Hall Well Power PD Mini Split Install	Vendor JEO Consulting Group Salt City Electric Gibbys Sewer and Drain	Inv. Amt \$1,750.00 \$4,860.00 \$5,762.73 \$12,372.73
GRAND TOTAL			\$60,649.57

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT FOR A LOAN UNDER THE KANSAS WATER POLLUTION CONTROL REVOLVING FUND ACT (K.S.A. 1988 SUPP. 65-3321 THROUGH 65-3329).

WHEREAS, under the terms of the Kansas Water Pollution Control Revolving Act (K.S.A. 1988 Supp. 65-3321 through 65-3329), the State of Kansas has authorized the making of loans to authorize applicants to aid in the construction of specific public projects.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SOUTH HUTCHINSON, KANSAS, AS FOLLOWS:

Section 1. Loan Application. The Mayor and City Clerk of the City are hereby authorized to prepare and to execute a Loan Application, including all attachments thereto (jointly, the "Application"); in substantially the form presented to the Governing Body on this date, in order to provide financing for the Project. The Application shall be forwarded to KDHE as soon as possible.

Section 2. Further Proceedings. The Mayor and City Clerk and the other officers and representatives of the City are hereby authorized and directed to take such other action as may be necessary to complete the Application and to coordinate processing of a loan agreement for the Loan (the "Loan Agreement"); provided that the authorization to execute the Loan Agreement shall be subject to further resolution of the Governing Body.

Section 3. Further Authority. This Resolution shall be in full force and effect from and after its adoption.

Adopted by the Governing Body of South Hutchinson, Kansas on September 22, 2025.

(SEAL)

Dina Brislin, Mayor

ATTEST:

Katie Marcum, City Clerk



City of South Hutchinson
2 S Main
South Hutchinson, KS 67505
(620) 663-7104

City of South Hutchinson
Public Hearing Notice # 2025-5
Proposed Zoning Change

The City of South Hutchinson, KS planning commission, will hold a public hearing for the purpose of a zoning change request from **Ag Agricultural to I-3- Heavy Industrial district**

Address: S MCNEW RD HUTCHINSON KS. 67501

Legal Description: YODER TOWNSHIP, S31, T23, R05W, ACRES 127.5, NW/4 LESS RD & HWY R/W

Location and Time

The public hearing will be held **TUSEDAY September 2, 2025** at 6pm in the South Hutchinson City Hall Building at 2 S Main St South Hutchinson, KS 67505.



City of South Hutchinson
2 S Main
South Hutchinson, KS 67505
(620) 663-7104

City of South Hutchinson
Public Hearing Notice # 2025-6
Proposed Zoning Change

The City of South Hutchinson, KS planning commission, will hold a public hearing for the purpose of a zoning change request from **R-2 Residential to I-3- Heavy Industrial district**

Address: 3916 S McNew RD HUTCHINSON KS. 67501

Legal Description: YODER TOWNSHIP, S31, T23, R05W, ACRES 4.7, TR COM 30 FT W OF SW COR NW 1/4 N 200 FT E 1050 FT S 200 FT W 1050 FT TO POB

Location and Time

The public hearing will be held **TUESDAY September 2, 2025** at 6pm in the South Hutchinson City Hall Building at 2 S Main St South Hutchinson, KS 67505.



City of South Hutchinson
2 S Main
South Hutchinson, KS 67505
(620) 663-7104

City of South Hutchinson
Public Hearing Notice # 2025-7
Proposed Zoning Change

The City of South Hutchinson, KS planning commission, will hold a public hearing for the purpose of a zoning change request from **Ag Agricultural to I-3- Heavy Industrial district**

Address: S MCNEW RD HUTCHINSON KS. 67501

Legal Description: YODER TOWNSHIP, S31, T23, R05W, ACRES 153.5, SW/4 EXC TR BEG SE COR SW/4 TH W 400FT TH N 400FT TH E 400FT TH S 400FT TO POB LESS RD R/W

Location and Time

The public hearing will be held **TUESDAY September 2, 2025** at 6pm in the South Hutchinson City Hall Building at 2 S Main St South Hutchinson, KS 67505.



September 16, 2025

Mr. Jeff Schenk
City of South Hutchinson
2 South Main
South Hutchinson, KS 67505

Reference: Project Name: South Hutchinson - Digester Improvements
 Supplemental Agreement No: 1
 Original Contract Date: August, 20, 2024
 PEC Project No.: 217055-008

Dear Mr. Schenk:

This Supplemental Agreement between the Client and Professional Engineering Consultants, P.A. (PEC), modifies the above referenced Agreement, and any other previous Supplemental Agreements as may be noted herein.

A. Modification of Scope:

1. Project Description shall be modified to include the following: Demolition of the existing belt filter press and polymer feed system and replacement with a new unit and feed system as outlined in the Pre-Design Technical Memorandum.
2. Civil Design Services shall be modified to include:
 - a. Develop demolition plan for removal of existing belt filter press and polymer feed.
 - b. Develop plans and specifications for installation of new belt filter press and polymer feed for piping connections, valves, appurtenances, and instrumentation.
3. Structural Design Services shall be modified to include:
 - a. Develop plans as needed for demolition of the existing belt filter press and installation of new pads and supports as required.
4. Electrical Design Services shall be modified to include:
 - a. Develop plans and specifications as needed for demolition of the existing belt filter press and polymer feed system and electrical connection and SCADA control of the new units.

B. Time of Performance: *(increased)*

1. Design efforts shall be completed within approximately 120 days after KDHE approval of the BODR.

C. Payment Provisions:

- | | |
|--|---------------|
| 1. Original Contract Amount: | \$ 95,480.00 |
| 2. The contract amount will increase by this Supplemental Agreement: | \$ 23,600.00 |
| 3. The new contract amount including this Supplemental Agreement: | \$ 119,080.00 |

D. Authorization to Proceed:

1. Return receipt of this executed Supplemental Agreement will be considered our authorization to proceed.

Sincerely,

PROFESSIONAL ENGINEERING CONSULTANTS, P.A.

Sarah C. Unruh, P.E.
Principal

SCU:mrs

ACCEPTED:

CITY OF SOUTH HUTCHINSON

By: _____

Title: _____

Date: _____